



SAPIENZA  
UNIVERSITÀ DI ROMA



To the Rectors and Presidents  
of UNICA Member Universities

Rome/Brussels, 9 December 2016

Dear Rector,  
Dear President,  
Dear Colleague,

**Subject: UNICA Student Conference Rome, 4-7 October 2017**

It is our pleasure to announce that Sapienza University of Rome in cooperation with the Universities of Rome "Tor Vergata", "Roma Tre" and "Foro Italico", will host of the 9<sup>th</sup> UNICA Student Conference "*Towards a Student-Centered University*" on 4-7 October 2017. The voice of students is essential in shaping the future of Higher Education and since the year 2000, UNICA Student Conferences have provided important forums for discussion and gave rise to new UNICA initiatives.

#### General information

As your University is a Member of the UNICA Network, we would like your students to participate. Each Member University is invited to select a delegation of up to **10 students**, whereas Member Universities from the capital cities that count more than one UNICA Member are asked to select **10 students in total**. We invite students who are in the last year of their first cycle, second cycle or third cycle of studies. Participating students are required to be **fluent in English**, the official language of the Conference. The Conference will be organised around 10 different topics. **Students from each delegation will be invited to choose one of the 10 forums corresponding to these 10 topics (see attachment)**. Accommodation (4 nights from 4 to 7 October 2016), meals, cultural events and local transportation costs will be covered by the four host Universities in Rome. Your institution is asked to **cover the travel costs of your students to and from Rome**.

#### Selection of Academic Tutors and Contact Persons

Each institution is asked to nominate an **Academic Tutor (AT)** who will assist the students in the preparation for the Conference and accompany them in Rome. The AT should be an academic person from your University who – ideally – has already taken part in previous UNICA Student Conferences. **We strongly encourage you to choose an AT who will be willing to accompany your students to the conference**. A special programme (Tutors'Roundtables) will be organized for them during the conference.

Each institution is also asked to select a **Contact Person (CP)** responsible for practical matters regarding the conference (i.e. ensuring the students are registered and that their travel is arranged). The names of AT and CPs as well as their corresponding contact details (email, phone) should be sent to **Marta Wasowska (marta.wasowska@unica-network.eu) by Friday, 13 January 2017**.

Sharing,  
learning,  
adding value

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Network of Universities  
from the Capitals of Europe



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### Information about non-participation

We kindly ask you to inform us in case your institution has decided not to participate in the Conference. This will allow us to distribute the places assigned to your University to other Universities willing to send more students to the Conference.

### Selection of students

We encourage you to select students who are in the last year of their first cycle, second cycle or third cycle of studies based on motivation letters, explaining why they would like to attend the UNICA Student Conference and what is the added value, relevant knowledge and qualities they could bring to the meeting. Let us remind you that the proficiency in English is an essential requirement. The names of the selected students should be sent to Marta Wasowka ([marta.wasowska@unica-network.eu](mailto:marta.wasowska@unica-network.eu)) by **Friday, 13 January 2017**.

We look forward to welcoming your students in Rome and we thank you for your kind cooperation. Ms Marta Wasowska ([marta.wasowska@unica-network.eu](mailto:marta.wasowska@unica-network.eu)), in charge of the UNICA Student Conference organisation at the UNICA Secretariat, is at your disposal for any questions you may have.

Sincerely yours,

Eugenio GAUDIO  
Rector of Sapienza  
University

Giuseppe NOVELLI  
Rector of University  
"Tor Vergata"

Mario PANIZZA  
Rector of University  
"Roma Tre"

Fabio PIGOZZI  
Rector of University  
"Foro Italico"

Luciano SASO  
UNICA  
President

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