



**UCD Registry
Student Desk**

Tierney Building
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Belfield, Dublin 4, Ireland

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**Cláríann UCD
Deasc na Mac Léinn**

Áras Uí Thiarnaigh
An Coláiste Ollscoile, Baile Átha Cliath
Belfield, Baile Átha Cliath 4, Eire

studentdesk@ucd.ie
www.ucd.ie/studentdesk

GRADUATE DETAILS UPDATE

In order to ensure that your details are correct on the Graduate Register, please complete and return this form to:

Records, UCD Registry, Tierney Building, Belfield, Dublin 4, Ireland

Email: records@ucd.ie

Fax: 00 353 1 716 1284

Full name (while registered at UCD): _____

Current name* (if different): _____

Date of birth: _____

Student number (if known): _____

Year of graduation: _____ **Degree/Diploma:** _____

Permanent address (while at UCD): _____

Current address: _____

Telephone no: _____

Email: _____

In addition:

Please update my address on UCD Alumni records Yes/No (delete as appropriate)

Please update my address on NUI Records Yes/No (delete as appropriate)

* Please note that graduates must firstly notify the National University of Ireland, 49 Merrion Square, Dublin 2 of any name change. Changes of name, e.g. on marriage, must be accompanied by the relevant legal documentation. NUI will notify UCD when the change has been made on their records.

Signature: _____ Date: _____

Please return this form to Records, UCD Registry, Tierney Building, Belfield, Dublin 4