Am I eligible to register an award?

Eligibility to hold Research Accounts as lead or Co-PI in UCD is set out in the "Policy Statement relating to Funded Research Activity at UCD" (available via University Governance Library) approved by Finance and Operations Group on 23rd November 2010:

While all researchers and research students are encouraged to apply for research funding, as per the eligibility set out by the individual funding agency/sponsor, only the following are eligible to register and manage research accounts on the UCD financial system:

- *Members of the University's staff:*
    - o *Individuals who, at the time of signing the grant, are on the University's Core HR/Payroll System with a contract of employment that spans the duration of the research grant*

And

- *Individuals who fulfil the following roles or their equivalent:*
    - o *Professor/ Associate Professor/Adjunct Professor/ Visiting Professor*
    - o *Senior Lecturer/Lecturer*
    - o *Post-doctoral Fellow (Levels 1 and 2). Ultimate responsibility for the management of the grant, registered to a postdoctoral fellow, lies with the mentor of the postdoctoral fellow (i.e. permanent member of staff).*
    - o *Research Fellow*
    - o *Research administrative and technical staff (these will be considered on a case by case basis)*

Notes:
Research grants for postgraduate students will be registered in the name of their supervisor. In cases where the lead PI does not fulfil the criteria above at the time of the registration, the account will be initially registered in the name of the relevant Head of School. If sub-budgets are to be allocated to Co-Lead Investigators (see Co-Investigators with Budgets), this must be arranged with the Grant Registration team at the time of initial registration of the award in UCD. It is important to have the correct setup from onset to ensure correct internal and external reporting