

# Higher Diploma in Safety, Health and Welfare at Work

UNDERGRADUATE

UCD School of Public Health,  
Physiotherapy and Population  
Science

ProgrammeCode: HDLSC002  
Major Code: SHS3

[www.ucd.ie/phpps/](http://www.ucd.ie/phpps/)

For important information relevant to this year, please visit our website [www.ucd.ie/cshw/](http://www.ucd.ie/cshw/)

## Understanding your Diploma:

This programme is suitable for persons with a professional interest in Safety and Health in the workplace, including safety advisors, managers, engineers, occupational hygienists, physicians and nurses. The Higher Diploma is recognised by the UK Institution of Occupational Safety and Health (IOSH) as an academic qualification for granting Chartered Membership of the Institution.

## Admission requirements:

- Applicants should have educational qualifications of at least matriculation standard (Leaving Certificate with two honours, or equivalent) including demonstrable knowledge of Physics, Chemistry or Biology.
- Applicants should normally be working adults.
- Priority is given to those active in Occupational Safety and Health (OSH).
- Applicants must be at least 23 years of age and have at least 3 years work experience at the time of application.
- Some applicants will be recommended to first undertake a foundation programme to ensure their success on the Higher Diploma programme (e.g. safety and health, study skills, return to learning, science or other access course). This will be decided on a case-by-case basis, taking into account the applicant's previous academic and professional qualifications and work experience.

In exceptional cases, applicants who do not meet the matriculation and science requirements, but who have relevant work experience, may be considered on mature grounds. Such candidates must include a mature applicant portfolio to support their application. A portfolio would normally include evidence of successful completion of a course, which may approximate matriculation, and/or experience and training in OSH, and evidence of a good understanding of the basic sciences. Mature applicants must be working in the area of Occupational Safety and Health. For further information, please contact the School at 01-716 34 20.

## Mapping your Diploma:

- This programme is mapped at level 8 on the NQF.
- On successful completion of the programme:
  - Non-graduates can progress to Stages 3 and 4 of the BSc in OSH Management programme (subject to demand).
  - Diplomas who are also graduates will be able to progress to a variety of specialist OSH, MSc and Graduate Diploma programmes.
- Please note that the Certificate in Safety and Health at Work is not part of the Higher Diploma programme.

## Modules include:

- Learning Skills
- Safety and Health Legislation
- Health and Safety Management
- Occupational Health
- Occupational Hygiene
- OSH Literature Review
- Statistics in Health and Safety
- Human and Organisational Behaviour at Work
- OSH Learning Portfolio
- Chemical Safety and Toxicology
- Safety Technology
- Safety Statement.

### Further Module Information:

- Further information on individual modules is available on [http://www.ucd.ie/students/course\\_search.htm](http://www.ucd.ie/students/course_search.htm)
- In order to ensure quality and to meet stakeholders' needs, the programme is subject to a review process and on that basis components of the programme may be altered from time to time.

## Commitment required from students:

- The Higher Diploma programme is designed to be completed over two full years (6 semesters).
- Lectures will normally be held on Fridays between 9 am and 5 pm for students in Year 1 and on Tuesdays between 2 pm and 9 pm for students in Year 2.
- Attendance on occasional Saturdays will also be required; workplace site-visits will also take place outside of scheduled programme time.
- Programme Assessment requirements are normally work-related and include continuous assessment, assignments, projects and examinations. Assignments, project work and self-directed learning are also required during the summer semester between the two academic years of study and in the final summer semester at the end of the programme.
- UCD expects that students who register to its programmes are in a position to commit to attending and being available on scheduled programme and assessment dates. Term dates for the next academic year will be available on our website.
- Students must pass Stage 1 before they can progress to Stage 2.



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## Career Opportunities:

On completion of this programme, successful candidates will have met the academic competency requirements to manage occupational safety and health in a variety of workplace settings. Work experience and additional professional qualifications will determine the level of competency for any individual professional. Successful completion of the programme qualifies candidates to apply for graduate membership of IOSH (UK) and, subject to experience and other entry requirements, diplomates may become a chartered member of the Institute (CMIOSH) and use the title Chartered Safety and Health Practitioner. Further information is available at <http://www.iosh.co.uk>

## Venue:

Classes are normally held on the UCD Belfield campus.

## Programme fees:

Published fees include all tuition and assessment fees. The fee schedule for all programmes is published on the UCD Fees Office website (<http://www.ucd.ie/fees/>) and refers to the fee for a single academic year. Further information regarding fees, including the fee schedule for non-EU nationals, is also available on the Fees Office website. As a guide, you can visit our website <http://www.ucd.ie/cshw/applications/> to find the annual fee for the outgoing year.

## Important dates & information:

- Closing date for receipt of completed applications is the last working day of May.
- Successful applicants will be notified before July.
- Late applicants may be considered if the quota is not reached by applicants who have applied on time.
- An orientation day will be held prior to commencement of the UCD term. Attendance at the orientation day is mandatory. It will be held on the Friday September 6th 2013.

## How to apply:

Students apply to the UCD online application system. To apply, simply click on <http://www.ucd.ie/apply> and follow the instructions. A non-refundable application fee applies. The application fee is paid online. Further information on aspects of completing the online form including programme codes and 'Frequently Asked Questions' are available on our website.

## Further information:

Programme Administrator, Centre for Safety and Health at Work  
UCD School of Public Health, Physiotherapy and Population Science  
Woodview House, University College Dublin, Belfield, Dublin 4  
E-mail: [cshw@ucd.ie](mailto:cshw@ucd.ie) Tel: + 353 1 716 3420 Fax: + 353 1 716 3421 Web: <http://www.ucd.ie/cshw>

## What must be provided with each application?

All of the following items must be submitted on or before the application closing date. They may be submitted online or in hard copy format.

- CV (maximum 2 pages).
- Copies of leaving certificates (or equivalent) or post-leaving certificate diploma or degree parchments as well as full transcripts of results.
- Applicants applying on mature grounds must submit their mature student portfolio.
- Applicants whose first language is not English must submit the original certificate of completion of an English test.

## English language requirements:

Candidates whose first language is not English and whose primary degree was obtained in a country where English is not the official language of instruction must provide proof of proficiency in English such as IELTS or TOEFL. The original certificate of completion of an English language test must be enclosed with the application. In all cases the test results must not be more than 2 years old. THERE ARE NO EXCEPTIONS TO THIS REQUIREMENT. Please visit our website for minimum test requirements: <http://www.ucd.ie/cshw/programmescourses/>

## Note:

- Canvassing by applicants, or any other person on their behalf, will disqualify.
- Incomplete applications will not be considered; please ensure that all sections of the online application form are completed, and include copies of all relevant documentation as requested.

## Other programmes that may be of interest:

Applicants who are already graduates may be more interested in one of our graduate programmes. Information sheets on these programmes are available from our website. If you are a graduate, please read this information before deciding which programme to take. Please visit our website for the sheet outlining the differences between the Higher Diploma in Safety, Health and Welfare at Work and the GradDip/MSc in OSH programmes.

