

## Guidelines for the Review of Collaborative and Transnational Taught Programmes

### Indicative Agenda for Meeting with Students (for School/Programme Reviews)

#### **Introduction**

1. Meetings with students enable reviewers to establish student views on the issues being considered. These meetings provide an opportunity not only to hear the direct views of those present, but also to establish more generally whether there are effective arrangements for student feedback and representation.
2. Throughout the meeting, students should be given opportunities to raise points not covered by the agenda.

#### **General Matters in Relation to QA**

- Overall, what do you think of your programme? Why did you choose this programme/institution? Challenging, interesting?
- How are student views sought?
- Are students represented on committees? If so, what is their role?
- Are student views listened to? Any examples?
- How are students prepared for placement/off campus learning?

#### **The Curriculum and Learning Outcomes**

- Are students made aware of intended learning outcomes e.g. programme specification or other means?
- What is the match between the expectations of students, the intended learning outcomes and the curricular content?
- Does the curricular content encourage the development of knowledge and skills?

- Are timetables and workloads appropriate?

### **Assessment and Achievement**

- Do students understand the criteria for assessment and the methods employed?
- What feedback is there? Is it prompt and effective?
- Do academic staff discuss student achievement/progress issues with students?
- In their experience, do the students believe the intended learning outcomes have been achieved?
- Is assessment formative as well as summative?

### **Teaching and Learning**

- Is the range of T&L methods appropriate to deliver the curriculum?
- How effective are the arrangements for placement/off-campus learning? How were students prepared for the transition?
- What are student views on:
  - Quality of teaching
  - Quality of the learning environment
  - Accessibility of staff
  - Accessibility/availability of pastoral and other supports?
  - Non-academic facilities e.g. common room

### **Learning Resources**

- How good is the library service e.g. opening hours, quantity, availability and currency of books/journals etc?
- What is the availability and location of IT provision?
- Is specialist accommodation, equipment etc adequate in quantity, currency and availability?

### **Publicity**

- How did you hear about the programme?
- Is it what you expected?
- In your view was the information provided accurate?

## **Other**

- Any other issues/concerns?
- Common/social areas adequate?
- Knowing what you do – would you do the same programme?
- What is the best thing about the programme? And if you could change anything, what would it be?