

# UCD ENGINEERING GRADUATE ASSOCIATION

## EGA CONSTITUTION 2016

### 1. Name and Sponsorship

The University College Dublin Engineering Graduates Association (EGA) is established under the auspices of the University to facilitate linkages between the University and its engineering graduates; The UCD EGA is sponsored by UCD through the Dean of Engineering.

### 2. Objectives

The objectives of the Association shall be:

- a. to provide a “networking” forum for Engineering Graduates of UCD;
- b. to promote and maintain contact between engineering graduates and the University;
- c. to promote and protect the interests of graduates;
- d. To promote cooperation between industry and the University through student placement and research;
- e. to support the University’s objectives, in education and otherwise, as deemed appropriate by the Board and as agreed through the Dean of Engineering;
- f. To forge links with other like-minded associations;
- g. To fundraise for specific significant projects;
- h. To pursue any other objectives at the suggestion of the Membership duly approved.

### 3. Membership

- a. Membership shall be available to all holders of engineering degrees of the University and to all members of the academic staff associated with Engineering programmes.
- b. Honorary Membership. Persons who have distinguished themselves in the Art Science and Practice of Engineering or who have contributed to its advancement or that of Engineering at UCD may be elected to Honorary Life Membership. Such elections shall be by the unanimous decision of the Board. The Distinguished Graduate Award is an annual award made by the Association and entitles the awardee to Honorary Life Membership of the Association. Election as Distinguished Graduate is through the same procedure as for Honorary Life Membership.
- c. Corporate Membership shall be available to public and private organisations particularly those but not limited to the engineering industry to include state companies, utility

companies, consulting firms, engineering contractors, construction firms, engineering manufacturers and suppliers and other similar engineering organisations.

*Note: Individual Membership is administered through the Alumni Association of the University which maintains the list of Members while Corporate Membership is administered through the College of Engineering and Architecture.*

#### **4. Patrons**

The Association may invite distinguished persons to become Patrons of the Association.

#### **5. Governance**

a. The Association shall normally hold an ordinary meeting annually. This meeting will be known as the Annual General Meeting. The quorum shall be six members. The Honorary Secretary shall give at least 14 days notice of the meetings of the AGM. The Annual General Meeting shall be held each year during the months of November, December or January.

b. Day-to-day management of the Association is delegated to the Board of the Engineering Graduates Association.

c. Only paid-up members of the Association shall be eligible to vote.

d. No alteration shall be made to the Constitution of the Association except at The Annual General Meeting of the Association and by a majority of those present and voting in favour. Any proposed alteration shall be stated in the notice calling the meeting.

#### **6. Officers of the Association**

##### **a. President**

i. The term of office of the President shall be two years.

ii. The President shall preside at all meetings at which he/she is present and in the event of equal voting shall have a deliberative as well as a casting vote.

iii. The President shall be eligible for re-election for one further term of two years

iv. The President shall submit an Annual Report at the Annual General Meeting.

##### **b. Immediate Past President**

i. On the termination of the term of office, the President shall be called the Immediate Past President and shall be ex officio a member of the Board and the Council of the Association.

ii. In the absence of the President the Chair shall be taken by the Immediate Past President who will then have a deliberative and casting vote.

### **c. Honorary Secretary**

- i. The term of office of the Honorary Secretary shall not be more than three years.
- ii. The Honorary Secretary shall be eligible for re-election for a further term of three years.
- iii. It shall be the duty of the Honorary Secretary to keep proper minutes of all proceedings of the Association and of the Board, and to look after the general correspondence of the Board.
- iv. The Honorary Secretary shall convene ordinary meetings of the Association at such times as the Board shall direct.
- v. The Honorary Secretary shall submit an Annual Report at the Annual General Meeting.

### **d. Honorary Treasurer**

- i. The term of office of the Honorary Treasurer shall not be more than three years.
- ii. The Honorary Treasurer shall be eligible for re-election for a further term of three years.
- iii. The Honorary Treasurer shall keep an accurate account of all monies received and paid on behalf of the Association - shall disburse monies on behalf of the Association, as directed by Council.
- iv. The Honorary Treasurer shall submit statement of accounts at the Annual General Meeting.

## **7. Election of Officers**

When vacancies occur for the positions of President, Honorary Secretary or Honorary Treasurer, the position shall be filled by election at the Annual General Meeting.

## **8. Extraordinary General Meeting**

Extraordinary General Meetings may be called at any time subject to 14 days prior notice to the date of the meeting by:

- a. requisition made in writing to the Honorary Secretary signed by not less than 20 members and stating the nature of the business to be transacted;
- b. the Honorary Secretary on the direction of the Board stating the nature of the business to be transacted.

## **9. Board**

The day-to-day running of the Engineering Graduates Association may be delegated to the Board. The Board shall consist of

- a. The President
- b. The Dean of Engineering
- c. The immediate Past President
- d. The Honorary Secretary
- e. The Honorary Treasurer
- f. The UCD Alumni Association delegate to the EGA Board
- g. The Marketing Manager of the College of Engineering and Architecture.
- h. The UCD Careers and Skills Consultant for the College of Engineering and Architecture.
- i. At least eight Ordinary Members who shall be representatives from different years of graduation elected at an Annual General Meeting of the Association. At least four of the Ordinary Members shall be representatives of Corporate Members.

Vacancies on the Board shall be filled by election at the Annual General Meeting or at ordinary Board Meetings on the nomination by the President and agreement by the Board. At each Annual General Meeting the Ordinary Members of the board shall be re-elected. Retiring board members are eligible for re-election. No member of the Board shall serve longer than 6 years except for representatives of Corporate Members who may serve up to a maximum of 10 years.

The Board may establish subcommittees for the efficient running of the EGA.

## **10. Engineering Graduates Association Council**

From time to time a meeting of the EGA Council shall be convened in order to consult broadly on the mission and the objectives of the Association. Council meetings shall be called by the President at the request of the Board. The EGA Council consists of:

- a. A class representative from each year of graduation;
- b. The Honorary Members of the Association
- c. The President and Past Presidents of Engineers Ireland who are graduates of UCD. The Director General and former Directors General of Engineers Ireland who are graduates of UCD
- d. Former Deans of Engineering and Architecture
- e. The Dean of Engineering
- f. Past Presidents of the Association

- g. Academic Staff associated with Engineering programmes in UCD
- h. The current Board of the Association
- i. The UCD Alumni Association delegate to the Board

The President of the EGA shall chair the Council and in his/her absence, the Immediate Past President. Casual vacancies occurring on the Council may be filled by co-option at the discretion of the Board. Such co-option shall be valid until the next Annual General Meeting. The Honorary Secretary of the EGA shall be the Honorary Secretary of the Council.

#### **11. Marketing of the Engineering Graduates Association**

The Marketing Manager of the College of Engineering and Architecture, ex-officio a member of the Board, shall advise and assist in matters relating to Public Relations, Promotion and Publicity.

*Approved at EGA Annual General Meeting on December 1<sup>st</sup> 2016.*