

# Higher Diploma in Safety, Health and Welfare at Work

UNDERGRADUATE  
PART-TIME

UCD School of Public Health,  
Physiotherapy and Sports  
Science

Programme Code: HDLSC002  
Major Code: SHS3

[www.ucd.ie/cshw/](http://www.ucd.ie/cshw/)

For the most up to date information relevant to this year, please visit our website [www.ucd.ie/cshw/](http://www.ucd.ie/cshw/)

## Understanding your Diploma

This programme is suitable for persons with a professional interest in Safety and Health in the workplace, including safety advisors, managers, engineers, occupational hygienists, physicians and nurses. The Higher Diploma is recognised by the UK Institution of Occupational Safety and Health (IOSH) as an academic qualification for granting Chartered Membership of the Institution.

## Admission requirements

- Applicants should have educational qualifications of at least matriculation standard (Leaving Certificate with two honours, or equivalent) including demonstrable knowledge of Physics, Chemistry or Biology.
- Applicants should normally be working adults.
- Priority is given to those active in Occupational Safety and Health (OSH).
- Applicants must be at least 23 years of age and have at least 3 years work experience at the time of application.
- Some applicants will be recommended to first undertake a foundation programme to ensure their success on the Higher Diploma programme (e.g. safety and health, study skills, return to learning, science or other access course). This will be decided on a case-by-case basis, taking into account the applicant's previous academic and professional qualifications and work experience.

In exceptional cases, applicants who do not meet the matriculation requirements, but who have relevant work experience, may be considered on mature grounds. Such candidates must include a mature applicant portfolio to support their application. A portfolio would normally include evidence of successful completion of a course, which may approximate matriculation, and/or experience and training in OSH, and evidence of a good understanding of the basic sciences. Mature applicants must be working in the area of Occupational Safety and Health. If you are considering submitting a portfolio, contact the programme coordinator at 01-716 3420.

## Mapping your Diploma

- This programme is mapped at level 8 on the National Qualifications Authority of Ireland (NQAI) framework.
- Because this is a multidisciplinary programme, diplomates will be able to progress to a variety of cognate professional and/or graduate programmes, mediated by their existing multidisciplinary qualifications.
- Please note that the UCD Certificate in Safety and Health at Work is not nested in the Higher Diploma programme.

## Modules include

- OSH20030 Learning Skills
- OSH30010 Safety and Health Legislation
- OSH30020 Health and Safety Management
- OSH30120 Occupational Health
- OSH30130 Occupational Hygiene
- OSH30100 OSH Literature Review
- OSH30150 Statistics in Health and Safety
- OSH30040 Human and Organisational Behaviour at Work
- OSH20020 OSH Learning Portfolio
- OSH30140 Chemical Safety and Toxicology
- OSH30030 Safety Technology
- OSH30220 Safety Statement

Further information on individual modules is available on [http://www.ucd.ie/students/course\\_search.htm](http://www.ucd.ie/students/course_search.htm)

## Commitment required from students

- The Higher Diploma programme is designed to be completed over two full years (6 semesters).
- Lectures will normally be held on Fridays (9 am – 5 pm) in Stage 1 and on Tuesdays (9 am – 5 pm) in Stage 2.
- Attendance on occasional Saturdays will also be required; workplace site-visits will also take place outside of scheduled programme time.
- Programme assessment strategies are normally work-related and include continuous assessment, assignments, projects and examinations. Assignments, project work and self-directed learning are also required during the summer semester between the two academic years of study and in the final summer semester at the end of the programme.
- UCD expects that students who register to its programmes are in a position to commit to attending and being available on scheduled programme and assessment dates. Term dates for the next academic year are available on <http://www.ucd.ie/students/keydates.htm>
- Students must pass Stage 1 before they can progress to Stage 2.

## Career opportunities

On completion of this programme, successful candidates will have met the academic competency requirements to manage occupational safety and health in a variety of workplace settings. Work experience and additional professional qualifications will determine the level of competency for any individual professional. Successful completion of the programme qualifies candidates to apply for graduate membership of IOSH (UK) and, subject to experience and other entry requirements, diplomates may become a chartered member of the Institute (CMIOSH) and use the title Chartered Safety and Health Practitioner. Further information is available at <http://www.iosh.co.uk>



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## Venue

Classes are normally held on the UCD Belfield campus.

## Programme fees

Fees include tuition and examination fees. The fee schedule for all programmes is shown on the UCD Fees website (<http://www.ucd.ie/fees/>) and refers to the fee for a single academic year, including the fee schedule for non-EU nationals and the annual fee for the outgoing year.

## Important dates and information

- Successful applicants will be notified promptly.
- Closing date for receipt of completed applications is the last working day of June.
- Late applicants may be considered if the quota is not reached by applicants who have applied on time.
- The first day of the programme will be Friday September 9th 2016.

## How to apply

You can apply using the UCD online application system. To apply, simply click on <http://www.ucd.ie/apply> and follow the instructions. A non-refundable application fee applies. The application fee is paid online. Further information on aspects of completing the online form, including programme codes and 'Frequently Asked Questions' are available on our website, <http://www.ucd.ie/cshw/applications/>

## What must be provided with each application?

In order for your application to be considered, all of the following items must be submitted online, on or before the application closing date.

- CV (maximum 2 pages).
- Copies of leaving certificate (or equivalent) or post-leaving certificate diploma or degree parchments, as well as transcripts of associated results.
- Provision of original documentation for verification may be necessary prior to registration. Please visit UCD Registry webpage ([http://www.ucd.ie/registry/admissions/Apply\\_Verify.html](http://www.ucd.ie/registry/admissions/Apply_Verify.html)) for further information.

- If you are applying on mature grounds, you must submit your mature student portfolio.
- If your first language is not English, you must submit the original certificate of completion of an English test.

## English language requirements

- Applicants whose first language is not English and whose primary degree was obtained in a country where English is not the official language of instruction must provide proof of proficiency in English such as IELTS or TOEFL.
- The original certificate of completion of an English language test must be submitted with the application.
- For IELTS (International English Language Testing System – Academic): a minimum overall band score of 7.0 is required with a result not less than 6.5 in each of the individual sections.
- For TOEFL (Test of English as a Foreign Language): Internet Based Test: a minimum total score of 100 out of 120 is required, with a score not less than 22 in Reading and Listening, not less than 26 in Speaking and not less than 24 in the test of written English.
- For the Paper Based Test: A minimum total score of 600 is required with a score not less than 5.0 in the test of Written English.
- Test results must not be more than 2 years old.

## Note

- Canvassing by you, or any other person on your behalf, is not advised.
- Incomplete applications will delay your application process; please ensure that all sections of the online application form are completed, and include copies of all relevant documentation on, or in advance of, the deadline as requested.

## Other programmes that may be of interest

- Applicants who are already Degree graduates may be interested in one of our graduate programmes. Please contact the UCD Centre for Safety and Health at Work for further information.
- To view the 'Differences between the HDipSHWW, the Grad Dip in OSH and MSc in OSH' document, visit our webpage <http://www.ucd.ie/cshw/programmescourses/>

## Further information

Programme Administrator  
UCD Centre for Safety and Health at Work  
School of Public Health, Physiotherapy and  
Sports Science  
Woodview House  
University College Dublin  
Belfield, Dublin 4  
E-mail: [cshw@ucd.ie](mailto:cshw@ucd.ie)  
Tel: + 353 1 716 3420  
Fax: + 353 1 716 3421  
Web: <http://www.ucd.ie/cshw/>

## Higher Diploma in Safety, Health and Welfare at Work

**Vision:** the education of multidisciplinary professionals to proactively manage prevailing occupational safety and health risks, to design effective solutions and to become leaders in embedding a health and safety culture in the working environment.

**Mission statement:** the programme provides a high-quality, educational experience for OSH professionals in Ireland, through engagement with leading experts and peers, using an evidence-base to integrate up-to-date health and safety principles, practice and legal frameworks into their professional practice.

