

# Higher Diploma in Safety, Health and Welfare at Work

UNDERGRADUATE

UCD School of Public Health,  
Physiotherapy and Population  
Science

Programme Code: HDLSC002  
Major Code: SHS3

[www.ucd.ie/cshw/](http://www.ucd.ie/cshw/)

For the most up to date information relevant to this year, please visit our website [www.ucd.ie/cshw/](http://www.ucd.ie/cshw/)

## Understanding your Diploma:

This programme is suitable for persons with a professional interest in Safety and Health in the workplace, including safety advisors, managers, engineers, occupational hygienists, physicians and nurses. The Higher Diploma is recognised by the UK Institution of Occupational Safety and Health (IOSH) as an academic qualification for granting Chartered Membership of the Institution.

## Admission requirements:

- Applicants should have educational qualifications of at least matriculation standard (Leaving Certificate with two honours, or equivalent) including demonstrable knowledge of Physics, Chemistry or Biology.
- Applicants should normally be working adults.
- Priority is given to those active in Occupational Safety and Health (OSH).
- Applicants must be at least 23 years of age and have at least 3 years work experience at the time of application.
- Some applicants will be recommended to first undertake a foundation programme to ensure their success on the Higher Diploma programme (e.g. safety and health, study skills, return to learning, science or other access course). This will be decided on a case-by-case basis, taking into account the applicant's previous academic and professional qualifications and work experience.

In exceptional cases, applicants who do not meet the matriculation requirements, but who have relevant work experience, may be considered on mature grounds. Such candidates must include a mature applicant portfolio to support their application. A portfolio would normally include evidence of successful completion of a course, which may approximate matriculation, and/or experience and training in OSH, and evidence of a good understanding of the basic sciences. Mature applicants must be working in the area of Occupational Safety and Health. If you are considering submitting a portfolio, contact the programme coordinator at 01-716 3420.

## Mapping your Diploma:

- This programme is mapped at level 8 on the National Qualifications Authority of Ireland (NQAI) framework.
- On successful completion of the programme:
  - Non-graduates can progress to Stages 3 and 4 of the BSc in OSH Management programme, subject to the course running.
  - Diplomates who are also graduates will be able to progress to a variety of specialist OSH, MSc, Graduate Diploma and Professional Certificate programmes.

- Please note that the UCD Certificate in Safety and Health at Work is not nested in the Higher Diploma programme.

## Modules include:

- Learning Skills
- Safety and Health Legislation
- Health and Safety Management
- Occupational Health
- Occupational Hygiene
- OSH Literature Review
- Statistics in Health and Safety
- Human and Organisational Behaviour at Work
- OSH Learning Portfolio
- Chemical Safety and Toxicology
- Safety Technology
- Safety Statement

### Further Module Information:

Further information on individual modules is available on [http://www.ucd.ie/students/course\\_search.htm](http://www.ucd.ie/students/course_search.htm).

## Commitment required of students:

- The Higher Diploma programme is designed to be completed over two full years (6 semesters).
- Lectures will normally be held on Fridays between 9 am and 5 pm for students in Stage 1 and on Tuesdays between 2 pm and 9 pm for students in Stage 2.
- Attendance on occasional Saturdays will also be required; workplace site-visits will also take place outside of scheduled programme time.
- Programme assessment strategies are normally work-related and include continuous assessment, assignments, projects and examinations. Assignments, project work and self-directed learning are also required during the summer semester between the two academic years of study and in the final summer semester at the end of the programme.
- UCD expects that students who register to its programmes are in a position to commit to attending and being available on scheduled programme and assessment dates. Term dates for the next academic year are available on our website <http://www.ucd.ie/cshw/news/>.
- Students must pass Stage 1 before they can progress to Stage 2.



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## Career Opportunities:

On completion of this programme, successful candidates will have met the academic competency requirements to manage occupational safety and health in a variety of workplace settings. Work experience and additional professional qualifications will determine the level of competency for any individual professional. Successful completion of the programme qualifies candidates to apply for graduate membership of IOSH (UK) and, subject to experience and other entry requirements, diplomates may become a chartered member of the Institute (CMIOSH) and use the title Chartered Safety and Health Practitioner. Further information is available at <http://www.iosh.co.uk>.

## Venue:

Classes are normally held on the UCD Belfield campus.

## Programme fees:

Fees include tuition and examination fees. The fee schedule for all programmes is shown on the UCD Fees website <http://www.ucd.ie/fees/> and refers to the fee for a single academic year. Further information regarding fees, including the fee schedule for non-EU nationals and the annual fee for the outgoing year, is available on the UCD Fees website.

## Important dates and information:

- Closing date for receipt of completed applications is the last working day of May.
- Successful applicants will be notified promptly.
- Late applicants will be considered if the quota is not reached by applicants who have applied on time.
- An orientation day will be held on Friday September 5<sup>th</sup> 2014. Attendance at the orientation day is mandatory.

## How to apply:

Applicants apply to the UCD online application system. To apply, simply click on <http://www.ucd.ie/apply> and follow the instructions. A non-refundable application fee applies. The application fee is paid online. Further information about applications, course codes and 'Frequently Asked Questions', are available on our website <http://www.ucd.ie/cshw/applications/>.

## What must be provided with each application?

All of the following items must be submitted on or before the application closing date. They may be submitted online or in hard copy format.

- CV (maximum 2 pages).
- Copies of leaving certificate (or equivalent) or post-leaving certificate diploma or degree parchments, as well as transcripts of associated results.
- Applicants applying on mature grounds must submit their mature student portfolio.
- Applicants whose first language is not English must submit the original certificate of completion of an English test.

## English language requirements:

- Candidates whose first language is not English and whose primary degree was obtained in a country where English is not the official language of instruction must provide proof of proficiency in English such as IELTS or TOEFL.
- The original certificate of completion of an English language test must be enclosed with the application.
- Test results must not be more than 2 years old.
- Please visit our website [www.ucd.ie/cshw/](http://www.ucd.ie/cshw/) for minimum test scores requirements.

Candidates whose existing degree was obtained in a country where the official language of instruction is English, may, at the request of the School, still be subject to the same requirements where English is not the candidate's first language.

## Note:

- Canvassing by applicants, or any other person on their behalf, is not advised.
- Incomplete applications will not be considered; please ensure that all sections of the online application form are completed, and include copies of all relevant documentation as requested.

## Other programmes that may be of interest:

Applicants who are already degree graduates may be more interested in one of our graduate programmes. Information sheets on these programmes are available from our website. If you are a graduate, please read this information before deciding which programme to take. Please visit our website for the sheet outlining the differences between the Higher Diploma in Safety, Health and Welfare at Work and the Grad Dip/MSc in OSH programmes.

## Further information:

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