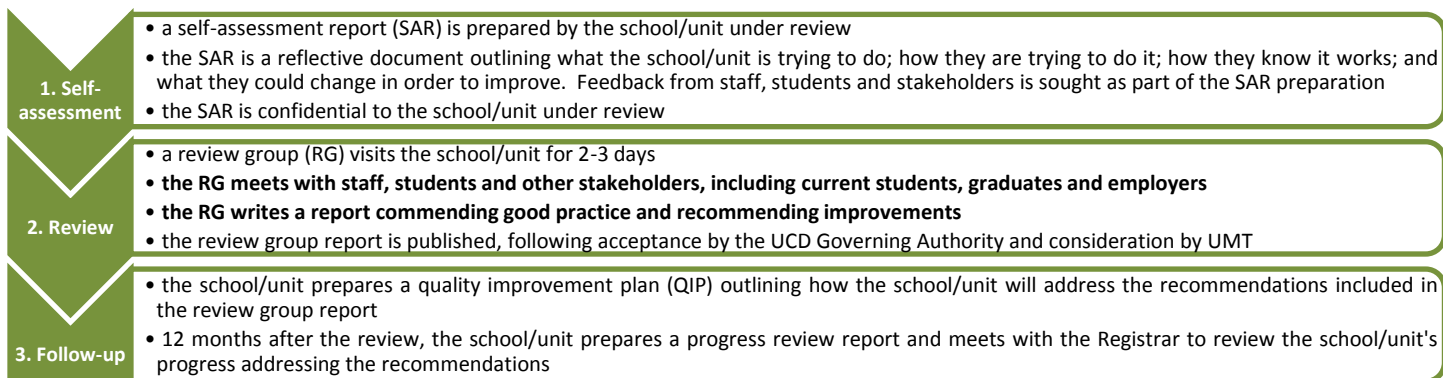


# Information for Students meeting with Quality Review Groups

## Review of UCD XXX/School of XXX, XX Month 201X

Thank you for agreeing to meet with the Review Group. Feedback from students about their experience at UCD and their programme of study is very important and we appreciate you taking the time to participate in this review. Students who participated in earlier reviews, have told us about the information that they think would be helpful for fellow students meeting a review group and this has informed the brief outline below, about what to expect from your meeting with the Review Group. Further information is available in the *Frequently Asked Questions* section on the UCDQO website: <http://www.ucd.ie/quality/informationforstudents/>.

### The Quality Review Process at UCD



#### What is the review meeting about?

In addition to the many mechanisms that are in place to enhance quality and standards, UCD reviews its schools and support units approximately every 6-7 years. The Review Group (RG) has read the School/Unit's Self-assessment Report and is visiting UCD to meet with staff, students and other stakeholders. Following the site visit the RG will write a report commending good practice and making recommendations for improvement.

#### Why does the Review Group want to meet students?

Hearing from students is one of the key elements of the quality review process. It is important to Review Groups to understand the student experience at UCD. Review Groups consider how a school/unit operates in light of how it impacts on the student, whether in positive and/or negative ways. Your experiences are one of the most important inputs to their deliberations.

#### What will the meeting be like?

The meeting is a confidential informal conversation about your experience at UCD and in your programme. You will meet the Review Group (RG) for about an hour, along with 5-10 other students. The RG is interested in learning about what you think works well and what you think could be improved. The RG will have a number of questions based on their reading of the SAR. Examples of the sort of questions that the RG might ask include: Why did you choose the programme you are on? How does the School communicate with you? Do you feel that your feedback is important to the University? If there was one thing you could change about your programme what would it be? Would you recommend UCD/your programme to a friend? **There are no right or wrong answers!** Students will also have an opportunity to comment on any aspect of their experience.

#### Who will you meet?

The Review Group members are:

*This section will be tailored to include specific details for each individual review site visit.*

#### What do you need to do to prepare for the meeting?

Take some time to reflect on your experience at UCD. Think about the things that you consider work well. Think about the things that you believe don't work as well and what could be done to improve them. Be constructive and remember this is an opportunity to have your voice heard!