



**Academic Governance**  
**Academic Council Committee for Academic Centres (ACCAC)**

*Approved by Academic Council 19 February 2009  
Updated 8 December 2011 and 10 November 2016*

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### **Purpose and Function**

Chapter 18 of Statute 6 states that Governing Authority, on the recommendation of the President, and having consulted with Academic Council and the Head of the relevant College, may establish Academic Centres and shall appoint a Professor, Lecturer or other suitably qualified person to be Director and to manage the activities of the Centre. Furthermore, the Governing Authority may, with the approval of the President and having consulted Academic Council, re-title or abolish an Academic Centre, or merge two or more existing Centres”.

The Governing Authority at its meeting of 17 May 2016 agreed that Academic Council, or a subcommittee, may under delegated authority, maintain oversight of operational matters relating to Academic Centres. Operational matters include carrying out periodic reviews and approving changes in purpose of Academic Centres.

The purpose of the Academic Council Committee for Academic Centres is:

1. To review proposals to establish, develop or re-configure Academic Centres,
2. Carry out periodic reviews of Centres to ensure that (a) advancement is being made in relation to the Centre meeting its objectives as outlined in its Business Case, and (b) the Centre is sustainable,
3. To evaluate applications for re-naming of Centres against the criteria approved by Academic Council,
4. To evaluate applications for appointment of Directors of Centres.

### **Composition**

The following shall be members of the Committee:

Chair (appointed by the President)  
Deputy President, Vice-President for Academic Affairs and Registrar  
Vice-President for Research  
College Principals  
Vice-Principals for Research and Innovation  
Two Heads of School elected by the Heads of School  
Two members of Academic Council elected by the Academic Council  
Two members of the Academic Council appointed by the Academic Council on the nomination of the President

The Committee may co-opt additional members if required to ensure appropriate expertise is available to conduct its business effectively.

### **Committee Chair**

The President shall appoint a Chair for the Committee, from amongst the members of the Committee or from among the members of Academic Council.

### **Committee Support**

The Committee shall be supported by the University Secretariat.

### **Conduct of Business**

- The Board will meet at least twice a year.
- Meetings will be convened by the Chair with a minimum of seven days notice of a meeting.
- Members of the Board may not nominate others to attend meetings on their behalf.
- A meeting shall be considered quorate when a third of the members are present.

**Reporting responsibility**

- The ACCAC shall, in all its activities, make recommendations to Academic Council in relation to all matters pertaining to Academic Centres.