

# Release and Disclosure of Disability Information Declaration



This Declaration applies to all UCD students, both undergraduate and postgraduate with permanent and long-term disabilities, who wish to avail of the supports of UCD's Disability Support team. While the student's initial decision to register for Disability Support and the provision of personal data, including special category data, for the registration process is based on consent, some processing and sharing of personal data thereafter, on a need-to-know basis, will not be possible, should consent to do so be withdrawn.

With your consent your personal data and disability related data will be processed in line with the UCD Access & Lifelong Learning Disability Support Privacy Statement. This privacy statement describes in a transparent manner what you can expect relating to the processing of your personal data, so that you can make an informed decision.

Any documentation or information presented in disclosing a disability is held by the Disability Service, and specific medical or other documentation will not be disclosed to any third party, except where necessary to provide reasonable accommodations.

If you provide us with the documentation in advance of registering on a UCD programme and then choose to not enrol, your evidence of disability will be destroyed. If you decide to study at UCD at a later date, you will need to re-submit your medical evidence and disclosure form.

UCD will not disclose details of your disability to other students. It is your choice whether to tell others that you have a disability or that you are accessing/receiving support.

## Permission to release Information

I request reasonable accommodations on the basis of my disability from UCD Access and Lifelong Learning. I consent to UCD Access & Lifelong Learning adding information relating to the nature of my disability and reasonable accommodations to my student record, including any review of my support during the course of my studies in UCD. I consent to UCD Access & Lifelong Learning sharing the specified information to the internal and external bodies for the purpose of providing me with reasonable accommodations.

**Note on Non-disclosure:** I may, at any time, request in writing restrictions to the processing/sharing of data by UCD Access & Lifelong Learning but I understand that this may limit the implementation of reasonable accommodations.

External Bodies	Type of Disclosure
Funding Body - Higher Education Authority (HEA) for external reporting activities, audits to our Funding Authority.	Name, student number, evidence of disability, reasonable accommodations, registration status, year of study, nationality, residence and immigration status.
External Service Providers (e.g., provision of Personal Assistants, Irish Sign Language interpreters).	Name, student number, contact information (phone number and UCD email address), nature of disability if required.
Internal Bodies	Type of Disclosure
School and Programme Staff (course/module staff, Student Advisers).	Name, student number, exams and classroom accommodations.
UCD Registry - UCD Assessment Staff (i.e. invigilators, alternate exam venue organisers).	Name, student number, exams and classroom accommodations.
Internal & External UCD Access and Lifelong Learning reporting activities.	Anonymised data related to the nature of the disability, programme of study, year of needs assessment, fund for students with disability eligibility and reasonable accommodations.
The Disability Support Team and the School placement staff, for Clinical Needs Assessment in the following programme: <b>Nursing</b> ; DN453, DN450, DN451, DN452, <b>Physio and Dietetics</b> - DN420, X784, X820, <b>Vet Med</b> DN300, DN301, <b>Vet Nursing</b> DN310, <b>Radiography</b> DN410, <b>Med</b> DN400 and <b>Grad Med</b> DN401.	Name, student number, evidence of disability and reasonable accommodations.
University Access Coordinator, if applicable	Name, student number, reasonable accommodations.
College of Science for the purpose for a lab needs assessment.	Name, student number, reasonable accommodations.

By submitting this application, you are confirming that you have read and understood the UCD ALL Disability Support Privacy Statement and provide your consent to release necessary information, including special category data, to the relevant internal and external bodies for the purposes of receiving reasonable accommodations should they be recommended during the Needs Assessment process.