



**Bachelor of Arts**

**REPEAT MODULE REGISTRATION: TIME CONFLICT OVER-RIDE FORM – TRIMESTERS 1 AND 2**

|  |                                   |              |
|--|-----------------------------------|--------------|
| <b>STUDENT DETAILS</b>   |                                   |              |
| <b>Student Name:</b>   | <b>Student Number:</b>            |              |
| <b>Programme:</b>  | <b>Stage:</b>                     |              |
| <b>Mobile Number:</b>  | <b>UCD Connect Email Address:</b> |              |
| <b>REPEAT MODULE DETAILS WHERE TIME CONFLICT EXISTS WITH TRIMESTER 1 or TRIMESTER 2 MODULE</b>   |                                   |              |
| <b>Repeat Module Code:</b>   |                                   |              |
| <b>Repeat Module Title:</b>  |                                   |              |
| CRN (School Office Use only)   |                                   |              |
| <b>SCHOOL/MODULE COORDINATOR'S PERMISSION TO OVER-RIDE THE TIME CONFLICT</b>   |                                   |              |
| <i>Overall permission granted to over-ride a time conflict?</i>  |                                   |              |
| <b>Signed:</b>   | <b>Module Coordinator:</b>        | <b>Date:</b> |
| <b>STUDENT MUST READ CAREFULLY AND SIGN</b>  |                                   |              |
| <ul style="list-style-type: none"><li>• I am aware that it is my responsibility to keep up to date with all coursework notes on Brightspace, etc. and to follow-up with the Module Coordinator for any aspects of my repeat status on this module that I am unsure about</li><li>• I am aware that I do not have to attend the repeat module lectures due to a time conflict</li><li>• I am aware that as a consequence of not attending the above repeat module, that I may be disadvantaging myself in terms of achieving the learning outcomes of this module</li><li>•</li></ul> |                                   |              |
| <b>Signed:</b>   | <b>Student:</b>                   | <b>Date:</b> |

**NOTES FOR STUDENTS**

- 1) Where time conflicts arise on a student's registration due to repeat module pre-registration, the ONUS IS ON THE STUDENT to resolve this time conflict.
- 2) Permission to over-ride a time conflict is at the discretion of the relevant Repeat Module Coordinator/School, and may be refused.
- 3) When applying for any such permission, the student should bring a copy of this form to any meeting to discuss time conflict over-ride.
- 4) If permission is refused, students should be aware that they will have to drop a module from their Trimester 1 or Trimester 2 registration to take the repeat module to resolve the time conflict.
- 5) It is recommended that priority is given to repeat modules.
- 6) The completed form should be brought to the Arts & Humanities Programme Office by the student for processing.