

**ACADEMIC REFERENCES**

## To the applicant:

You must request references from two academic referees.

After completing the two lines below please email this document to each of your referees.

**Full name and application number:**

**Course applied for:**

**To the referee:**

Please fill out the form below which will give us an indication of the above-named applicant’s suitability, on both academic and general grounds, to study at University College Dublin for the course applied for. Please remember to include a note of your name, status/title, and telephone/fax number, and of the name and address of your university/institution. If required please add any other relevant information below the form then (scan and) email it to economics@ucd.ie .

**School of Economics, University College Dublin**

**Reference form for Graduate Study**

APPLICANT’S NAME:

PROGRAMME OF STUDY:

The above student is applying to the School of Economics, UCD for admission to the MLitt/PhD graduate programme of study. To assist us in the selection process, we would be grateful if you could complete the four sections of this form.

1 (a) How long have you known the applicant? 1 (b) In what capacity do you know the applicant?

1 (c) If you are an academic referee, please indicate the cohort against whom you are measuring the applicant (e.g.) number of students / all students in current year / all students you have ever taught):

More below….

1. Please assess the applicant on a scale of 10 (highest) to 1 (lowest) in relation to the following criteria by circling the appropriate number:

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Intellectual ability | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | Unable to Comment |
| Motivation | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | Unable to Comment |
| Written communication skills | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | Unable to Comment |
| Verbal communication skills | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | Unable to Comment |
| Ability to organise workload | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | Unable to Comment |
| Originality | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | Unable to Comment |
| Overall assessment of applicant | 10 | 9 | 8 | 7 | 6 | 5 | 4 | 3 | 2 | 1 | Unable to Comment |

1. We would be grateful if you would comment in writing on the applicant including if they have not yet graduated, what final degree classification he/she is expected to obtain and any further relevant information, for example performance in the work place or suitability for the programme applied for. (Continue overleaf or included a separate signed letter on headed paper if preferred.)
2. Recommendation (√)

I strongly recommend this applicant for the above programme of study. I recommend this applicant for the above programme of study.

I do not recommend this applicant for the above programme of study.

I am unable to comment.

CONTACT DETAILS

Name

Signature

Position

Tel

E-mail

Date

Please add any other relevant information below