

# Application for support as a Research and Teaching-Active (RTA) Faculty Member post-retirement

<b>Name:</b>	
<b>Personnel Number:</b>	
<b>School/Institute:</b>	
<b>Email:</b>	
<b>Start Date:*</b>	
<b>Specific project or role:</b> <i>(Please detail the nature of the proposed voluntary project or role that you wish to be involved with post retirement.)</i>	
<b>Specific supports required:</b> <i>(It is assumed that no specific supports are required for the role outlined above. If this is not the case, please list required supports here.)</i>	
<b>Applicants signature</b>	
Date	
<b>Recommendation</b>	
<b>Head of School signature</b>	
Date	
Confirmed with University Secretariat that Emeritus title has/is being conferred	Yes/No
<b>Approval</b>	
<b>College Principal (or nominee) signature</b>	
Date	

Completed form should be returned to UCD HR at [hrhelpdesk@ucd.ie](mailto:hrhelpdesk@ucd.ie). Please allow 2 weeks for records to be updated.

\* Arrangements continue for 24 months from the commencement date and must be reviewed annually thereafter.