



Academic Council Quality Enhancement Committee (ACQEC)

Informal Summary Note of ACQEC Ordinary Meeting of 08 October 2020

1. ACQEC approved the minutes of the Ordinary Meeting held on 30 April 2020, and the record of the decisions from the electronic consultation held on 6 August 2020.
2. ACQEC noted the provisions of the *Conflict of Interest Policy* (https://sisweb.ucd.ie/usis/!W_HU_MENU.P_PUBLISH?p_tag=GD-DOCLAND&ID=85).
3. ACQEC noted the ongoing engagement by the UCD Director of Quality, UCD Director of Global Engagement and UMT GEG on implementing the institutional quality improvement plan recommendations on transnational educational provision.
4. ACQEC noted that the proposed changes to *UCD Student Plagiarism Policy* and *Student Code of Conduct* have been approved by ACEC for implementation in academic session 2020/21. ACQEC further noted that the implementation of this legislation will be jointly monitored by QQI and the IUA.
5. ACQEC noted that the quality review site visits for UCD Teaching and Learning, and UCD School of Sociology will be conducted remotely in October 2020.
6. ACQEC noted the following periodic quality review activity since its last meeting in April 2020:
 - a. Review Group membership for 2019/20
 - b. Completed review group reports UCD Registry
 - c. Completed quality improvement plans: UCD School of Biomolecular and Biomedical Science; UCD School of Nursing, Midwifery and Health Systems; and UCD School of Education
7. ACQEC noted the following aspects relating to the University's Linked Providers: IOB is updating its QA Handbook; NCAD site visit has been rescheduled to trimester 2, 2020/21 to facilitate a face-to-face review.
8. ACQEC welcomed a presentation on University For All and expressed its support for the ongoing work between the Director of UCD Quality, Director of ALL and the Chair of the UCD Widening Participation Committee to embed the University For All initiative in quality assurance and enhancement processes.
9. ACQEC welcomed a presentation by University Secretariat on Academic Council Standing Orders and agreed the required changes to the Committee's Terms of Reference and conduct of business.

10. ACQEC noted the Committee's work plan for 2020/21, the annual report made to AC for 2019/20, and agreed a revised process for its 2021/22 work plan and 2020/21 annual report to AC.
11. ACQEC noted the progress of the University's Institutional Quality Improvement Plan.
12. ACQEC noted that ACEC approved its recommendation to establish two ACQEC sub-committees: 1/ Institutional Quality Improvement Plan ACQEC Actions sub-committee; and 2/ Review Group Reports sub-committee.

NOTE: This is an informal summary of an ACQEC meeting. It does not in any way prejudice the official minutes of the meeting, which will be presented to the next ordinary meeting of the ACQEC and which are the sole authoritative record of ACQEC business.