



UNIVERSITY COLLEGE DUBLIN

Academic Governance

Academic Council

Approved by Governing Authority 16 December 2021

1. Purpose

The purpose of Academic Council is to:

1. Direct the educational matters of the University such as curriculum, education provision, academic policy and regulatory oversight through approval of Academic Regulations, Student Code and new academic policies. Oversee and assure the quality and standards of academic matters of Recognised Colleges in general and in particular where programmes and activities lead to the award of degrees and qualifications of the University.
2. Consider matters of academic governance of the University.
3. Advise and make recommendations to the University on academic institutional and sectoral initiatives and strategic priorities such as education strategy, HEA policy and other institutional and national initiatives.
4. Oversee the academic governance framework: constitute, reconstitute and discontinue committees.
5. Maintain oversight of functions undertaken by subcommittees with a key role in approving an annual work programme for subcommittees and prescribing annual reporting requirements.

2. Composition

1. The composition of Academic Council shall be as described by statute of University College Dublin.
2. The President of the University is *ex officio* a member of the Academic Council, as determined by statute of University College Dublin.
3. The Registrar of the University is *ex officio* a member of the Academic Council, as determined by statute of University College Dublin.
4. The composition of the remaining categories of membership of the Academic Council are set out below and are approved by the Governing Authority.

5. Ex-Officio Members of the Academic Council

- (a) Heads of School
- (b) Programme Deans. Where the Programme Dean is also a College Principal or a Head of School, they are requested to nominate their Associate Dean to assume membership.
- (c) Dean of Undergraduate Studies
- (d) Dean of Graduate Studies

- (e) Dean of Students
- (f) Director of the Quinn School of Business
- (g) Director of the Michael Smurfit Graduate Business School
- (h) UCD Students' Union President
- (i) UCD Students' Union Education Officer
- (j) UCD Students' Union Welfare Officer
- (k) UCD Students' Union Graduate Officer
- (l) Chairs of the Academic Council Sub-Committees,

6. Nominated Members of the Academic Council

- (a) Four nominees of UCD Students' Union
- (b) A maximum of three nominees of the President
- (c) A maximum of three nominees of the Registrar
- (d) One student per College

7. Other Academic Members of Academic Council

- (a) An appropriate number of Full Professors and Professors from each College
- (b) An appropriate number of Associate Professors and Assistant Professors from each College
- (c) An appropriate number of Heads of Subject from each College

3. Conduct of Business

1. The business of the Academic Council will be conducted in accordance with the approved Academic Council Standing Orders.
2. The President will be the Chair of the Academic Council.
3. The Registrar will, in accordance with the statute of the University, act as Secretary to the Academic Council.
4. Ordinary Meetings of the Academic Council will be convened by the Secretary, on the instruction of the Chair, at least two times in each academic session.

4. Reporting

The Academic Council will submit reports to the Governing Authority at least once during the academic session and where appropriate make recommendations.

5. Support

The Academic Council will be supported by the University Secretariat.