



**Academic Governance
Academic Council Committee for Academic Centres (ACCAC)**

*Approved by Academic Council 19 February 2009
Updated 8 December 2011, 10 November 2016 and 18 May 2020*

Purpose and Function

Chapter 18 of Statute 25 states that Governing Authority, on the recommendation of the President, and having consulted with Academic Council and the Head of the relevant College, may establish Academic Centres and shall appoint a Full Professor, Professor, Associate Professor or Assistant Professor (also known as Lecturer) or other suitably qualified person to be Director and to manage the activities of the Centre. Furthermore, the Governing Authority may, with the approval of the President and having consulted Academic Council, re-title or abolish an Academic Centre, or merge two or more existing Centres”.

The Governing Authority at its meeting of 12 December 2019 approved the *Governing Authority Schedules of Reserved Decision-Making Authority and of Delegated Authority* which state that all decisions relating to Academic Centres have been delegated to Academic Council.

Responsibility for the oversight of operational matters relating to all Academic Centres is delegated by Academic Council to its subcommittee, the Academic Council Committee for Academic Centres (ACCAC). The purpose of the ACCAC is to adjudicate on the following before making recommendations to Academic Council:

1. To review proposals to establish, develop or re-configure Academic Centres,
2. To carry out periodic reviews of Centres and make review recommendations regarding the continuation of Centres,
3. To evaluate applications for the naming or re-naming of Centres against criteria outlined in the Academic Centres Policy,
4. To consider the appointment of Directors of Centres.

Composition

The following shall be members of the Committee:

- Chair (appointed by the President)
- Deputy President, Vice-President for Academic Affairs and Registrar
- Vice-President for Research, Innovation and Impact
- College Principals
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- Two Heads of School elected by the Heads of School
- Two members of Academic Council elected by the Academic Council
- Two members of the Academic Council appointed by the Academic Council on the nomination of the President

The Committee may co-opt additional members if required to ensure appropriate expertise is available to conduct its business effectively.

Committee Chair

The President shall appoint a Chair for the Committee, from amongst the members of the Committee or from among the members of Academic Council.

Committee Support

The Committee shall be supported by the University Secretariat.

Conduct of Business

- The Board will meet at least twice a year.
- Meetings will be convened by the Chair with a minimum of seven days notice of a meeting.
- Members of the Board may not nominate others to attend meetings on their behalf.

- A meeting shall be considered quorate when a third of the members are present.

Reporting responsibility

- The ACCAC shall, in all its activities, make recommendations to Academic Council in relation to all matters pertaining to Academic Centres.