



UNIVERSITY COLLEGE DUBLIN

Academic Governance

Academic Council Committee for Academic Scholarships and Prizes (ACCASP)

Approved by Academic Council 7 May 2015

Revised by Academic Council 5 May 2016

Approved by Academic Council Executive Committee 31 August 2020

Approved by Academic Council Executive Committee 7 March 2022

Purpose and Function

The Academic Council Committee for Academic Scholarships and Prizes will maintain oversight of all scholarships and prizes that are awarded or maintained based on merit-based achievements.

The UCD Ad Astra Academy is outside the scope of the Academic Council Committee for Academic Scholarships and Prizes. The below terms of reference do not apply in the case of the UCD Ad Astra Academy.

Terms of Reference

The Academic Council Committee for Academic Scholarships and Prizes will:

1. Approve and periodically review criteria, conditions and regulations associated with all university merit-based scholarships and prizes.
2. Consider and approve proposals regarding establishment of new scholarships and prizes ensuring proposals are aligned to University objectives.
3. Consider proposed changes to existing awards and prizes.
4. Advise Academic Council on strategy in relation to merit-based scholarships and prizes.
5. Approve and periodically review procedures to assure quality and ensure equity in relation to allocation of merit-based scholarships and prizes.

Composition

- Chair (member of Academic Council, nominated by the President)
- Deputy President, VP for Academic Affairs and Registrar
- Members of Academic Council, 1 member to be nominated by each College Principal
- 1 Head of School, nominated by the Registrar
- 1 VP Teaching and Learning, nominated by the Registrar
- 1 Student Representative, to be nominated by the Students' Union
- 1 Representative from UCD Foundation

The committee may co-opt members in accordance with the provisions of the Academic Council Standing Orders.

Support

The Committee shall be supported by UCD Registry.

Conduct of Business

- The Board will meet at least twice a year.
- Meetings will be convened by the Chair with a minimum of one week notice of a meeting.
- Members of the Board may not nominate others to attend meetings on their behalf.
- A meeting shall be considered quorate when a third of the members are present.

Reporting responsibility

- The Committee shall report to Academic Council at least once during the academic session.