



## University College Dublin Governing Authority Schedules of Reserved Decision-Making Authority and of Delegated Authority

Approved by Governing Authority on 12 December 2019

Updated on 09 September 2021 and 15 September 2022

The Sixth Governing Authority of University College Dublin was established under the Universities Act 1997 taking office from 1<sup>st</sup> February 2019. The purpose of this document is to set out the decisions reserved for Governing Authority and the specific delegations to committees and/or the Chief Officer. These Schedules approved by the Governing Authority on 12 December 2019, under the provisions of Section 14 of the Third Schedule of the Universities Act 1997, are effective from 1 January 2020 and remain in effect until such time as they are repealed or amended by the Sixth Governing Authority.

These Schedules should be read in conjunction with the University College Dublin Governing Authority Standing Orders.

<b>Sixth UCD Governing Authority Schedule of Reserved Decision- Making Authority</b>
<b>Financial</b>
To approve the annual report, financial statements and Annual Governance Statement of the University.
To approve the annual budget of the University and all significant financial procedures.
To approve the establishment of any subsidiaries of the Universities, wholly owned or otherwise, and any joint ventures.
<b>Capital Expenditure</b>
To consider and approve investments, capital projects and acquisitions of the University or its subsidiaries, in excess of €3million.
To consider and approve contracts which have been sealed by the University, by joint ventures of the University or its subsidiaries, in excess of €3million.
To approve the University's Campus Development Plan and keep the plan under active review
To approve major infrastructural investments and physical development of the campus.
<b>Disposal of Assets including Land</b>
To consider and approve the retirement and disposal of all land of the University and to consider and approve any other significant disposals and retirement of assets of the University in excess of €3 million.
To consider and approve the disposal of an asset, of any value, where competitive tendering has taken place and the highest bid was not accepted.
To consider and approve the disposal of an asset of over €150,000 to a charitable organisation or equivalent, or which are not put to a competitive tendering process.
<b>Commercial Arrangements</b>
To consider and approve the granting of access to property or infrastructure for commercial arrangements with third parties with anticipated value at or above €150,000 per annum.
<b>Statutes, Regulations and Policies</b>
To approve University Statutes and any regulations. To review and provide guidance as necessary to any policies relating to the good governance of the University including policies related to risk management and conflict of interest.
To approve regulations for the selection, election, nomination or appointment of members to the Governing Authority.
To adopt and/or approve any Codes including the Code of Governance for Irish Universities, Codes of Conduct for members or employees or any relevant governance instruments such as standing orders, terms of reference or procedures regulating the business of the Governing Authority or its committees.
<b>Senior Appointments</b>



To appoint the President, Registrar, Bursar, College Principals and University Vice-Presidents
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To approve the procedures for appointment or removal from office of the President, Registrar and Bursar.
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<b>Sixth UCD Governing Authority Schedule of Reserved Decision- Making Authority</b>	
To appoint the Secretary to the Governing Authority	
<b>Strategy</b>	
To approve the University Strategic Plan and monitor the implementation of the plan including approving and setting key performance indicators, performance targets and success criteria.	
To ensure that performance measures are evaluated against external benchmarks.	
<b>Committees</b>	
Establish committees to assist in the performance of functions and retain oversight of the functions delegated to these committees.	
<b>Staff</b>	
To approve procedures for suspension and dismissal of staff of the University.	
<b>Students</b>	
To receive an annual report relating to access to the University by economically or socially disadvantaged people, by people who have a disability and by people from sections of society significantly underrepresented in the student body.	
<b>Quality</b>	
To approve quality assurance procedures aimed at improving the quality of education and related services provided by the University and receive an annual report regarding the implementation of these procedures	
<b>Equality</b>	
To receive an annual report in respect of equality in all activities of the University.	

<b>Sixth UCD Governing Authority Schedule of Delegated Authority</b>	
<b>Authority which is delegated</b>	<b>To</b>
<b>Financial</b>	
Keep all proper and usual accounts and records of all income received or expenditure occurred by the University.	FRAMC
Oversee the establishment of and monitor the performance of any companies under the control of the University.	FRAMC
Review and recommend the draft annual financial statements.	FRAMC & ARMC
Supervise the financial affairs of the University and advise the Governing Authority on any matter relating to the financial management of the University.	FRAMC
<b>Capital Expenditure</b>	
To approve the financial aspects of the acquisition, development, refurbishment, sale or other disposal of any land and property of the University or its subsidiaries with a view to best practice for the disposal of assets, granting of access to or licensing of property or infrastructure for commercial arrangements in excess of €1million but less than €3million.	FRAMC
To approve the financial aspects of the acquisition, development, refurbishment, sale or other disposal of any land and property of the University or its subsidiaries with a view to best practice for the disposal of assets, granting of access to or licensing of property or infrastructure for commercial arrangements for less than €1million. All exercises of this authority should be reported promptly to the FRAMC.	President
To approve contracts which have been sealed by the University, joint ventures of the University or its subsidiaries in excess of €1million but less than €3million.	FRAMC
To approve contracts which have been sealed by the University, joint ventures of the University or its subsidiaries for less than €1million.	President
<b>Internal Audit and Internal Control</b>	
Advise the Governing Authority on the strategic processes for risk management, internal control and governance.	ARMC



<b>Sixth UCD Governing Authority Schedule of Delegated Authority</b>	
To oversee and monitor external audit including recommend the appointment of the external auditor, agree the nature and scope of the audit and monitor the quality of the work and their independence from the University.	ARMC
Ensure cooperation and consultation between the Internal Audit function, external auditors and the Comptroller and Auditor General.	ARMC
To consider procedures to ensure the quality of the internal control environment is adequate and consider major findings of internal investigations and managements response.	ARMC
To approve the annual work programme and monitor the performance of Internal Audit, review reports and consider major findings and managements response and to satisfy itself that the arrangements made for and resources available to Internal Audit are suitable.	ARMC
To consider and advise on the effectiveness of the risk management system.	ARMC
<b>Academic Related Decisions</b>	
All decisions relating to Academic Centres.	Academic Council
The awarding of Emeritus Professor, Emeritus Associate Professor and Emeritus Assistant Professor/Lecturer.	Academic Council
The implementation of approved quality assurance procedures and consideration of the resultant reports.	UMT & Academic Council
<b>Staff</b>	
Monitor human resource, remuneration and pay policy.	FRAMC via Remuneration Committee
Decisions under any statutory provisions as may exist or be delegated to the University in relation to superannuation matters	FRAMC
Appointment of employees and the determination of selection procedures related to staff appointments, excluding academic staff promotions.	President
To approve academic staff promotions.	Faculty Promotions Committee & President
To consider appeals from the faculty promotion process.	Faculty Promotions Appeals Committee
To hear appeals from members of staff.	Appeals Committee
To define ethical standards required for the professional conduct of research within UCD.	Research Ethics Committee
<b>Students</b>	
Promote access to the University by economically or socially disadvantaged people, by people who have a disability and by people from sections of society significantly underrepresented in the student body.	Registrar & Academic Council
<b>Governing Authority and its committees</b>	
Approve appointments to Governing Authority and its committees where no specified nominations process is provided for.	Nominations Committee
<b>Language</b>	



<b>Sixth UCD Governing Authority Schedule of Delegated Authority</b>	
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The preservation, promotion and use of the Irish language and the cultivation of the Irish language and associated literary and cultural traditions.	Bord na Gaeilge/ Bord Tacíochta Gaeilge UCD
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