



Graduate  
Studies

UCD Graduate Studies

# Brightspace Enrolment

Graduate Orientation

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### A. How to enrol in Graduate Orientation Explore Module B. How to confirm Attendance & Provide Feedback

#### A. How to enrol in Graduate Orientation Explore Module

1. Open [Brightspace](#)
2. Click on the **Explore** link in the blue navigation bar
3. Search for **Graduate Orientation** using the search box

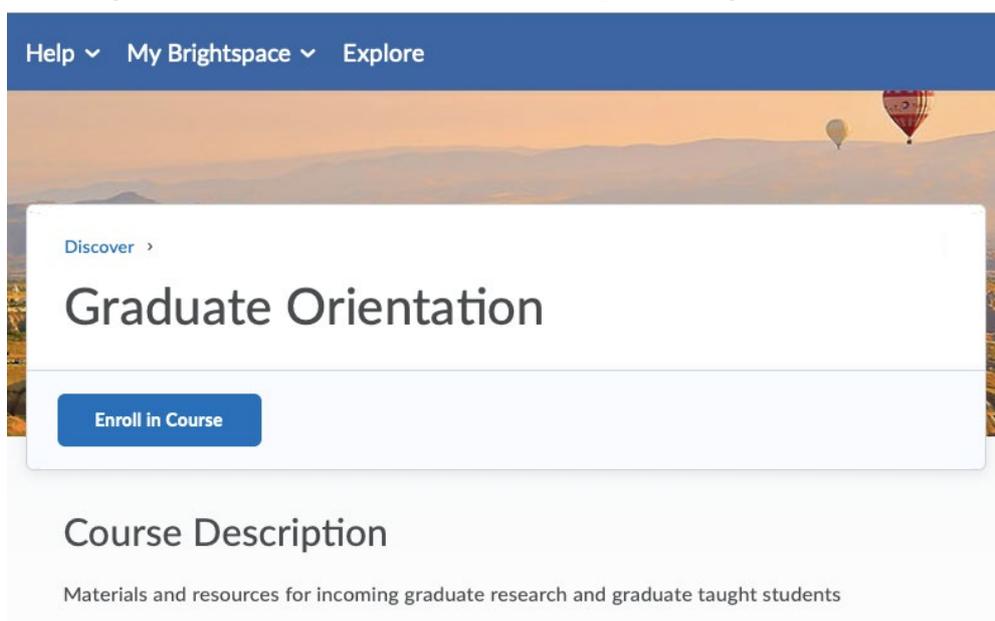
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New

 <p><b>Graduate Orientation</b> DX-GS0001-O • Perpetual Semester  Course</p>	 <p><b>COVID-19 Health Briefing for Inbound International Students</b> DX-GLOB0001-O • Perpetual Semester  Course</p>	 <p><b>Peer Mentor training</b> DX-STAD0001-O • Perpetual Semester  Course</p>
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4. Click on the module and click the "Enroll in Course" button:



Help ▾ My Brightspace ▾ Explore

Discover >

## Graduate Orientation

[Enroll in Course](#)

### Course Description

Materials and resources for incoming graduate research and graduate taught students

5. Once you are enrolled, you can find the module in the **My Modules** widget on your Brightspace homepage.

## B. How to confirm Attendance & Provide Feedback

1. Click **My Learning** in the blue top bar
2. Then click on **Graduate Research Induction** from the left navigation menu.

The screenshot shows the Brightspace interface for the 'Graduate Orientation' module. At the top, the page title is 'Graduate Orientation' with the UCD logo. To the right are icons for a grid, email, chat, and notifications. Below this is a blue navigation bar with 'My Learning' highlighted by a yellow circle, followed by 'Assessment', 'Discussions', 'Library', and 'Module Tools'. On the left is a navigation menu with a search box and several categories: 'Overview', 'Bookmarks', 'Module Schedule' (3 items), 'Learning Materials' (18 items), 'Graduate Research Induction - graduate research students only' (15 items, highlighted by a yellow circle), 'Resources' (5 items), 'Session Slides' (6 items), 'Videos (to follow)', 'Agenda & Dial-in' (2 items), and 'Virtual GradsConnect - all graduate students' (3 items). At the bottom of the menu is an 'Add a unit...' button. The main content area is titled 'Overview' and features the UCD Graduate Studies logo. It contains a welcome message: 'Welcome to UCD Graduate Orientation! This module is created by UCD Graduate Studies and is aimed at incoming graduate students.' Below this, it states 'This module contains details of 2 Orientation events:' followed by a bulleted list: 'Graduate Research Induction (research students only)' and 'Virtual GradsConnect (all graduate students, taught & research)'. There is also an 'Add Attachment' button.

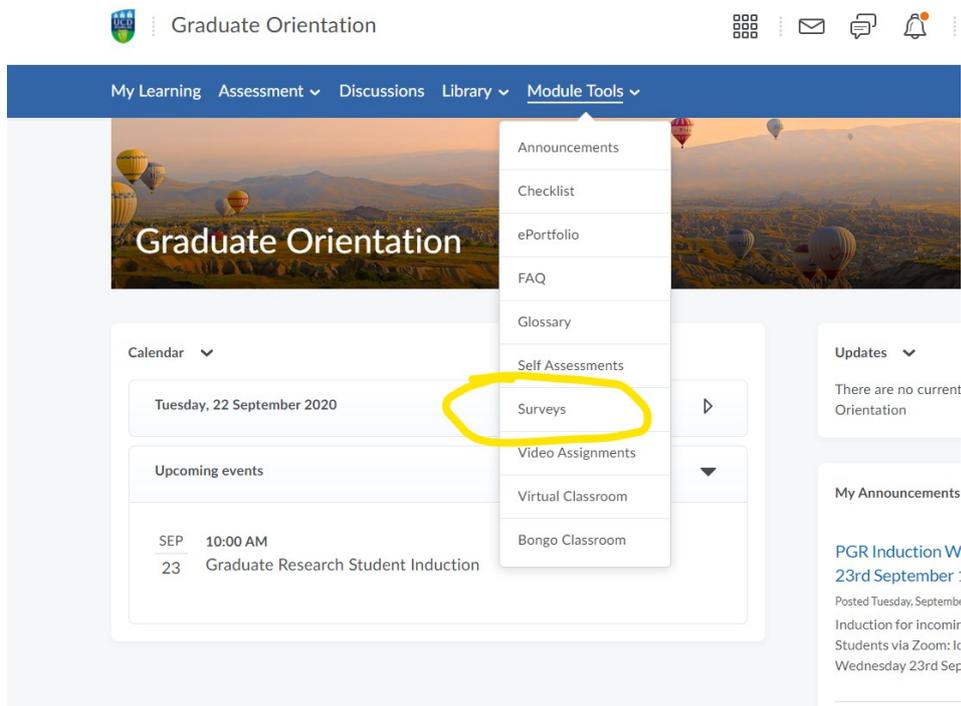
3. Click on the first 2 links in the main menu & they will prompt you to complete the surveys:
  1. Confirm you Attended Graduate Research Student Induction
  2. Graduate Research Student Induction - Feedback September 2020

The screenshot shows a Moodle course page for 'Graduate Orientation'. The top navigation bar includes 'My Learning', 'Assessment', 'Discussions', 'Library', and 'Module Tools'. The left sidebar contains a search bar and a list of course sections: Overview, Bookmarks, Module Schedule (3), Learning Materials (18), Graduate Research (15), Resources (5), Session Slides (6), Videos (to follow), Agenda & Dial-in, Virtual GradsConnect (3), and - all graduate students. The main content area is titled 'Graduate Research Induction - graduate research students only'. It contains a welcome message, a survey titled 'Confirm you Attended Graduate Research Student Induction' (highlighted with a yellow circle), and a 'Graduate Studies' logo. The survey is due on 25 September at 5:00 PM, starts on 23 September 2020 at 4:00 PM, and ends on 29 September 2020. Below the survey, there is a link to complete the survey to confirm attendance on 23 September 2020.

You can also access the Resources & Session Slides by clicking the relevant links in the left navigation.

## Option: If you do not see the surveys

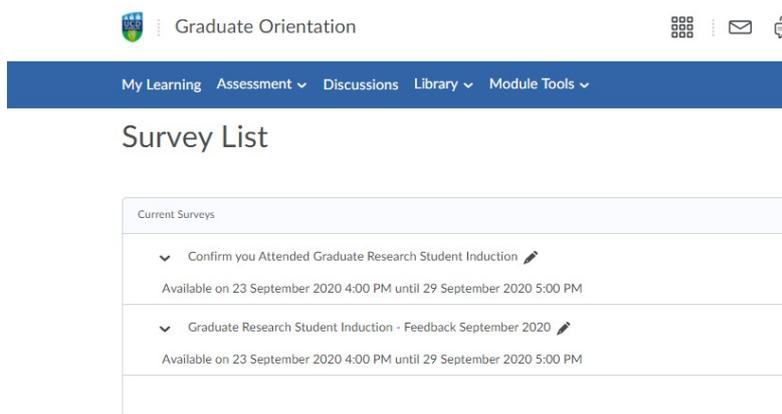
1. Navigate to **Module Tools** and select **Surveys** in the dropdown



The screenshot shows the top navigation bar of the LMS with 'Graduate Orientation' on the left and icons for grid, mail, chat, and notifications on the right. Below the navigation bar is a blue header with 'My Learning', 'Assessment', 'Discussions', 'Library', and 'Module Tools'. The 'Module Tools' dropdown menu is open, listing options: Announcements, Checklist, ePortfolio, FAQ, Glossary, Self Assessments, Surveys (highlighted with a yellow circle), Video Assignments, Virtual Classroom, and Bongo Classroom. The main content area features a 'Graduate Orientation' banner, a calendar for Tuesday, 22 September 2020, and an 'Upcoming events' section listing 'SEP 23 10:00 AM Graduate Research Student Induction'. On the right, there are 'Updates' and 'My Announcements' sections.

You will then see 2 surveys in your **Survey List**, click to complete:

3. Confirm you Attended Graduate Research Student Induction
4. Graduate Research Student Induction - Feedback September 2020



The screenshot shows the 'Survey List' page. At the top, there is a navigation bar with 'Graduate Orientation' and icons. Below it is a blue header with 'My Learning', 'Assessment', 'Discussions', 'Library', and 'Module Tools'. The main heading is 'Survey List'. Below the heading is a table titled 'Current Surveys' with two rows:

Current Surveys	
▼ Confirm you Attended Graduate Research Student Induction 	Available on 23 September 2020 4:00 PM until 29 September 2020 5:00 PM
▼ Graduate Research Student Induction - Feedback September 2020 	Available on 23 September 2020 4:00 PM until 29 September 2020 5:00 PM

Thank you for your attendance and feedback.