**Application for support as a Research and Teaching-Active (RTA) Faculty Member post-retirement**

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| --- | --- |
| **Name:** |  |
| **Personnel Number:** |  |
| **School/Institute:** |  |
| **Email:** |  |
| **Start Date:\*** |  |
|  |  |
| **Specific project or role:***(Please detail the nature of the proposed voluntary project or role that you wish to be involved with post retirement.)*  |  |
| **Specific supports required:***(It is assumed that no specific supports are required for the role outlined above. If this is not the case, please list required supports here.)* |  |
|  |  |
| **Applicants signature** |  |
| Date |  |
| **Recommendation** |  |
| **Head of School signature** |  |
| Date |  |
| Confirmed with University Secretariat that Emeritus title has/is being conferred | Yes/No |
| **Approval** |  |
| **College Principal (or nominee) signature** |  |
| Date |  |

Completed form should be returned to UCD HR at hrhelpdesk@ucd.ie. Please allow 2 weeks for records to be updated.

\* Arrangements continue for 24 months from the commencement date and must be reviewed annually thereafter.