



University College Dublin

Programme Quality Review Report

- (i) UCD BAgrSc Dairy Business Degree (Stage 3)**
- (ii) Teagasc Professional Diploma in Dairy Farm Management (Level 7)**

June 2017

Accepted by the UCD University Programme Board

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1. INTRODUCTION

- 1.1 This Report considers collaborative arrangements between University College Dublin (UCD) and Teagasc (the Agriculture and Food Development Authority of Ireland) to offer a **Teagasc Professional Diploma in Dairy Farm Management** (Level 7) [validated by UCD] and **contribute to the delivery (Stage 3) of the UCD award - BAgSc Dairy Business degree.**
- 1.2 Under the Qualifications and Quality Assurance (Education and Training) Act 2012, a 'designated awarding body', in this case UCD, is legally required to review the quality assurance procedures of a 'linked provider', in this case Teagasc, where an award in respect of a programme of education of the 'designated awarding body' is delivered by the 'linked provider'.
- 1.3 Validation, for the purpose of this Report, is the process whereby UCD judges that a programme of study, developed and delivered by another institution/organisation, is of an appropriate quality and standard to lead to a UCD award.

UCD Quality Review Process for Collaborative Partnerships

- 1.4 The Programme Teams prepared Self-assessment Reports, with supporting documentation, for consideration by an independent Review Group (RG). The RG made a site visit to University College Dublin and to Teagasc where the above programmes are delivered:
- 24 November 2016 – University College Dublin
 - 25 November 2016 – Moorepark Research Centre, Fermoy, Co Cork
- 1.5 The Review was conducted by the following reviewers:
- Associate Professor Maria-Rosario Hernandez (Chair), UCD School of Languages, Cultures and Linguistics/UCD College of Arts and Humanities Vice-Principal for Teaching & Learning and member of the UCD Academic Council Committee on Quality
 - Associate Professor Stephen Ramsden, University of Nottingham, Associate Professor in Management/Director of University Farm
 - Elaine Hickey, UCD Quality Officer
- 1.6 The purpose of the programme review and site visit to the collaborative partner site was to assist the University to assure itself of the quality and standards of its own provision and provision validated by UCD, delivered on off campus locations – namely to ensure:
- (i) programmes meet the requirement for the relevant award and are of the appropriate standard;

- (ii) resources in relation to staff, IT and teaching facilities are appropriate to allow the delivery of the programmes to the required standard;
 - (iii) appropriate quality assurance mechanisms are in place to ensure the operation of the programmes at the required standard.
- 1.7 The Review Group met with UCD School of Agriculture and Food Science and Teagasc staff, including the Programme Dean, UCD Academic Programme Co-ordinator, Teagasc Programme Co-ordinators, Teagasc Head of Curriculum Development and Standards, and Teagasc Head of Centre, Moorepark. The Review Group also met with a representative group of BAgrSc Dairy Business programme students at UCD, as well as a representative group of PDDFM students and host farmers at Moorepark.
- 1.8 In addition to the site visit meetings, the Review Group considered a range of documentation, including: programme specifications and module descriptors; examination papers; quantitative data (e.g. student numbers, student progress, financial etc); summary staff CVs; information on the Teagasc T&L infrastructure; publicity material; host farmer guidelines; staff manuals; the draft Teagasc quality assurance handbook; and annual programme reports.

2. BACKGROUND

- 2.1 This is the second review of these collaborative arrangements. The last review (December 2012) concluded that UCD and Teagasc had exercised effective management of the **BAgrSc Dairy Business (Stage 3)** collaborative link, that it be approved for a period of five years, subject to a Programme Agreement being prepared and signed and that a formal review of the operation of the programme should take place before the Agreement expires.
- 2.2 The review also recommended that the **Professional Diploma on Dairy Farm Management** be validated by UCD as an NFQ level 7 award, subject to a Programme Agreement being prepared and signed, and that it be reviewed in 4 years (i.e. after two student cohorts have completed the programme).
- 2.3 This review took place within the recommended timeframe, as set out in the last review, and considered the actions taken to address the recommendations set out in the last review report as well as the effectiveness of the management of the programmes under review.

Memorandums of Agreement (MoA)

- 2.4 Teagasc and UCD signed a Memorandum of Agreement (MoA) in November 2011 to establish 'The National Agricultural Research, Education and Innovation Partnership'. The partnership's key strategic objective was to focus on the establishment, in close collaboration with industry, of a National Agricultural Research, Education and Innovation Programme linked to the strategies of both organisations. At the core of the National Programme was an agreed programme of agricultural research; a shared strategy for post-graduate training, including a provision for greater involvement by Teagasc personnel in

undergraduate and post-graduate teaching, while also enabling more substantial engagement by UCD personnel in Teagasc research programmes and technology transfer activities.

- 2.5 As recommended in the last review, the MoA for the BAgrSc Dairy Business degree was signed in January 2014, and is effective from September 2012 for a 5-year period. The MoA for the Teagasc Professional Diploma in Dairy Farm Management (PDDFM) was signed in January 2014, and is effective from September 2012 for an initial period of 4 years.
- 2.6 The Review Group considered the MoAs and were satisfied that the agreements clearly set out the roles and responsibilities of the partners including: annual programme reporting; programme management; admissions; registration and fees; student discipline, complaints and appeals mechanisms; exam arrangements; quality assurance arrangements; staff requirements; financial arrangements; and agreed timelines for review of the MoAs, along with arrangements for renewal and/or terminating the agreement.

Commendations

- 2.7 The Review Group commend the Programme Management Teams (PMT) for their open and honest engagement with the review process and the quality of the documentation provided to the Review Group.
- 2.8 The PMTs developed a proactive quality improvement plan in response to the recommendations set out in the last review and provided a clear report on progress on their planned actions.
- 2.9 The PMTs took the recommendations of the last review on board and delivered well on them.
- 2.10 In particular, the development of clear, comprehensive MoAs for both programmes is to be commended.

3. THE PARTNERS

University College Dublin

- 3.1 As one of the largest universities on the island of Ireland, UCD supports a broad, deep and rich academic community in Science, Business, Engineering, Health Sciences, Agriculture, Veterinary Medicine, Arts, Law, Celtic Studies and Social Sciences. There are currently more than 27,869 students on our UCD campus (approximately 16,684 undergraduates, 8,202 postgraduates and 2,983 Occasional and Adult Education students) registered on over 70 University degree programmes, including over 7,012 international students from more than 131 countries. The University also has over 5,591 students studying UCD degree programmes on campuses overseas.

Teagasc

- 3.2 Teagasc – the Irish Agriculture and Food Development Authority – is the national body providing integrated research, advisory and training services to the agriculture and food industry and rural communities. It was established in September 1988 under the Agriculture (Research, Training and Advice) Act, 1988. Under its establishment Act, Teagasc is required to provide or procure the delivery of education to the agricultural sector. The organisation is unique in combining agricultural research, advice and education functions. Teagasc operates under five core programme areas: Animal and Grassland; Crop, Environment and Land Use; Food; Rural Economy and Development; Education. Teagasc incorporates six major research centres, four colleges and three linked private colleges, twelve regional education centres and a national network of farm advisory offices.

Further Education Courses Offered by Teagasc

- 3.3 There are seven colleges in the Teagasc education network delivering fulltime further education award programmes in: *Agriculture Level 5 and 6, Horticulture Level 5 and 6, Equine Level 5 and 6, and Forestry Level 5 and 6*. In addition to college courses, part time education programmes and distance learning options for Agriculture Levels' 5 and 6, are provided at 12 Teagasc Regional Education Centres. These further education programmes are all accredited by QQI. Teagasc also offer short courses, both accredited and non-accredited, for adult learners and industry. Over 3,500 learners participate annually in accredited training programmes delivered by Teagasc.

Teagasc Higher Education Involvement

- 3.4 Teagasc colleges and private agricultural colleges are education partners with a range of higher education institutions including UCD and the Institutes of Technology in Cork, Waterford, Galway/Mayo, Dundalk, Limerick, and Tralee Institute of Technology. Teagasc are education providers to approximately 14 higher education programmes. Teagasc also has a major involvement in postgraduate training at Masters and PhD level with a number of HE institutions, including UCD.

4. PROGRAMME SITE – MOOREPARK RESEARCH CENTRE

- 4.1 The Irish Government established Moorepark Animal & Grassland Research and Innovation Centre in 1959. Since then it has been the focal point of Irish research into all aspects of dairy production and carries national responsibility for all facets of dairy production research. The continuing role of Dairy Production Research at Moorepark is to anticipate the production needs of a rapidly changing farming environment, and to provide dairy producers with new and adapted technologies to improve competitiveness and efficiency.
- 4.2 The role of the Moorepark Research Programme is to increase the competitiveness of the dairy industry through scientific research and to do so in a manner compatible with food quality and safety, the environment and animal welfare requirements. Staff work

collaboratively on specific research issues based in the following 5 research programme areas: Animal; Grassland; Environment; Economics and Rural; and Organic Farming.

- 4.3 Teagasc research staff at Moorepark directly input into the **UCD BAgSc in Dairy Business** and the **Teagasc Professional Diploma in Dairy Farm Management**.

Facilities

- 4.4 Since the last review of the programmes, the Moorepark Centre has undergone a significant redevelopment of its teaching facilities. A dedicated, bespoke learning and teaching environment has been developed that not only meets current requirements but has the flexibility and the capacity to meet future developments. The space is very well designed and laid out to support different teaching methodologies and the needs of different student cohorts. The facilities are excellent and their proximity to ongoing research activities supports student engagement with cutting-edge research-led teaching.

Staff

- 4.5 All teaching staff are required to have as a minimum a Level 8 degree in a relevant discipline and opportunities are available for education staff to participate in certificate programmes in the area of teaching/pedagogy. Teagasc staff delivering in to the programmes are research staff based at Teagasc Moorepark. All module co-ordinators are based at Moorepark. Those involved are active researchers and expert in areas pertinent to the modules they deliver and students are aware of, and value, the close links between research and teaching.
- 4.6 While opportunities exist for continuing professional development (CPD) in the area of teaching/pedagogy, there is scope to facilitate further CPD for all staff, including for example, leadership, strategic planning and other transferable skills. This could also support staff retention and engagement at all levels.

Organisation and Management

- 4.7 A Programme Management Team is in place for both programmes, with representation from both UCD and Teagasc. The designated Programme Co-ordinators (PCs) at UCD and Teagasc are well respected by students, staff, and other external stakeholders. The PCs engage very well with all stakeholders and effectively manage the quality mechanisms that are in place, including engagement with external examiners, review and follow-up on placements, student feedback and appropriate assessment methods.
- 4.8 Feedback from students about the management of the programmes and their relationship with the PCs was very positive. Students clearly articulated the benefits of the programmes and were happy and engaged.
- 4.9 Both Programme Co-ordinators carry a significant responsibility for the delivery and success of the programme. Both are operating at a very high level, however, to ensure the long-

term sustainability of the programmes, allocation of additional supports to the PCs is necessary. In addition, there is a risk to the sustainability of the programme should either of the PCs no longer be available and future-proofing the programmes in such an eventuality should be considered.

- 4.10 There is regular, informal communication between the UCD and Teagasc PCs and more formal communication methods are in place and working well since the last review. However, there is scope to further formalise the arrangements for managing the programmes and to improve the recording of relevant information and data. In particular, there is a need to formally record and clearly communicate pathways for students, staff and, where relevant, placement farmers to access academic and pastoral supports as the current system of directly engaging with the PCs for all supports is not sustainable in the long-term. Having a clearly articulated pastoral support framework in place will also support staff and placement farmers if they have to deal with unexpected issues that may arise, e.g. bereavement or mental health issues, especially during placements.

Commendations

- 4.11 Excellent facilities.
- 4.12 Cutting-edge research-led teaching that is valued by the students.
- 4.13 Students who are happy and engaged.
- 4.14 Highly professional, capable Programme Co-ordinators who are performing above expectations.

Recommendations

- 4.15 In order to future-proof the sustainability of both programmes the PMTs need to consider increasing supports for the Programme Co-ordinators.
- 4.16 Introduce further CPD opportunities for staff.
- 4.17 Further formalise arrangements and ensure that more formal record-keeping is in place.
- 4.18 Make explicit the supports available for staff, students and host farmers, where relevant, to address unexpected issues.
- 4.19 Develop an explicit framework and communications plan to make clear what academic and pastoral supports are available and how they can be accessed by staff, students and host farmers.
- 4.20 While there are feedback mechanisms in place for students and host farmers, the PMT could consider ways to gather that feedback in a more systematic and effective manner.

- 4.21 The PMT should consider ways to increase feedback numbers and to communicate actions taken in response to feedback to the relevant cohorts.

5. BAgrSc DAIRY BUSINESS DEGREE (STAGE 3)

- 5.1 The UCD BAgrSc (Dairy Business) Degree started in 2009 and is a 4-year programme. There was significant industry consultation during the development of the programme. Stages 1, 2 and 4 are delivered at UCD. While in UCD, students take 7 core modules (35 credits) from the UCD Quinn School of Business and have one semester of Professional Work Experience. Teagasc contribute to Stage 3 with a pre-Professional Work Experience (PWE) orientation at Kildalton Agricultural College, Piltown, Co Kilkenny in Semester 1 and residential study at Teagasc Moorepark Research Centre, Fermoy, Co Cork, in Semester 2.
- 5.2 The PMT provided a clear report on the actions taken to address the recommendations of the last quality review. The Review Group was satisfied that all of the recommendations had been given appropriate consideration and that the actions taken were suitable. Key changes since the last review included the introduction of a Programme Information Pack for staff involved in delivering the programme; introduction of an online learning platform – Moodle; appointment of a Student Liaison Officer and reducing the pre-PWE orientation at Kildalton from 6 to 3 weeks.
- 5.3 The PMT also provides an Annual Programme Report to UCD which reviews the teaching, learning and assessment activities of the programme including input from relevant External Examiner Reports, curriculum development, student outcomes and analysis the impact of changes. The Review Group was satisfied that this is an effective way of reviewing and enhancing the quality of the programme in a systematic manner.

Commendations

- 5.4 The programme was designed in consultation with industry.
- 5.5 Staff are committed, enthusiastic and expert in their discipline.
- 5.6 There is good integration between the different components of the programme.
- 5.7 Students are engaged and appreciate the design of the programme.
- 5.8 The Review Group were satisfied that the overall programme was well designed and delivered. Stage 3, delivered by Teagasc, is a successful and effective component of the programme.

Recommendations

- 5.9 In delivering this programme the UCD Programme/Module Co-ordinator is operating at an extremely high level. In order to enhance the programme and increase its recruitment potential, additional resources would be required to support the PC and the aims of the

programme. If additional resources were made available, the following enhancements could be considered by the PMT:

- 5.9.1 opportunities to demonstrate the wider benefits of integration, especially in years 1 and 2, to mitigate potential issues arising for some students who do not fully understanding the linkages across module content.
 - 5.9.2 bringing forward some elements of the course into years 1 and 2 e.g. Lyons Farm fieldwork week - while the Review Group understands the PMTs concerns about differentiating between students, this relatively small cohort (25 students) could benefit from the opportunity to engage with applied business in a farm environment.
 - 5.9.3 consider using Lyons Farm more with this cohort, especially during the study and fieldwork weeks on the academic calendar.
 - 5.9.4 inviting former students to come back to discuss career paths and experiences, especially with students during Year 1 in UCD.
- 5.10 The introduction of a programme-specific External Examiners Report should be considered.

6. PROFESSIONAL DIPLOMA IN DAIRY FARM MANAGEMENT (PDDFM)

- 6.1 The PDDFM programme is centred on experience-based learning with host farmers and also incorporates both formal (lectures) and informal training (discussion groups). The core elements of the PDDFM are a two year paid professional work experience based programme on high performance dairy farms, with an option to travel overseas to New Zealand to experience the calving and breeding seasons on large scale, grass based farms. In addition, key industry stakeholders and highly successful commercial dairy farmers are invited to deliver guest lectures.
- 6.2 Feedback from students and Irish host farmers about the management of the programme and the relationship with the PC was very positive. Students clearly articulated the benefits of the programme and were happy and engaged. They did note that earlier promotion of the programme could have a positive impact on uptake.
- 6.3 The opportunity to engage in placements in Ireland and New Zealand was seen as one of the key strengths of the programme by students. The processes in place to manage the overseas placements were detailed by the PMT. The students had a clear understanding of the placement processes (in Ireland and New Zealand) and realistic expectations about their roles and responsibilities and those of the host farmers.
- 6.4 The Teagasc PC liaises with students throughout their time on the programme and while they are on placement in Ireland. Students were very happy with the informal opportunities to provide feedback and the support offered by the Teagasc PC. However, there is scope to gather more systematic feedback from students and to inform students of changes that are

introduced in response to their feedback. This is especially important if any health and safety concerns are raised by students – such concerns should be immediately addressed and the outcomes clearly communicated to students.

- 6.5 Irish host farmers were engaged and positive about the benefits of providing placements for students. Training and supports are provided for host farmers and the Teagasc PC liaises with them throughout. The host farmers expressed satisfaction about the training that they received and the opportunity that the training provided to network with their peers in a learning environment. More opportunities to share good practice, engage in group discussions about expectations for their role as host farmers could improve the student experience as it would promote consistency for all students.
- 6.6 Feedback on the management of the placements was excellent and the Review Group was satisfied that, on the whole, appropriate quality management mechanisms are in place. It is inevitable that on occasion a placement may not work out and it is important that processes to address issues are clearly set out and communicated to all host farmers and students. Formal confidential records should be maintained and regular reviews of host farms should be conducted to ensure that all host farms are suitable for the requirements of the programme and students.

Commendations

- 6.7 The provision of placement opportunities for students, how those placements are managed and embedded into programme design and delivery.
- 6.8 Students were happy that the mix of teaching methods, especially the practical hands-on experience provided by the placements and the opportunity to be in a position of responsibility on the host farms.
- 6.9 Excellent host farmers who have a positive relationship with the PMT.

Recommendations

- 6.10 A clear system should be put in place to systematise how health and safety concerns raised by students on placement are reported, addressed, recorded and outcomes communicated – while the numbers may be small, the risk associated with such concerns is high.
- 6.11 The PMT should review the mechanisms in place to decide whether host farms are suitable with formal, confidential record-keeping to evaluate suitability over time.
- 6.12 While the Review Group is aware that there may be time and resource challenges, the PMT could consider ways to increase induction, training and networking opportunities for host farmers.
- 6.13 The introduction of financial information at an earlier stage in the module would enhance the programme.

- 6.14 The PMT should ensure students fully understand the marking schemes by more clearly illustrating what is required to achieve different awards.
- 6.15 The introduction of Moodle discussion boards could benefit students, especially during placements.
- 6.16 Further consideration should be given to the way that the PDDFM is promoted, especially in respect of timing.

7. CONCLUSION

- 7.1 The Review Group was satisfied that the academic standards and the quality of the learning opportunities was suitable to the programme provision. Both parties are cognisant of, and compliant with, the expectations set out in the Memorandum of Agreement for each programme. The commitment of both UCD School of Agriculture and Food Sciences and Teagasc staff to the programme was clearly evident and many examples of good practice were identified during the site visit.
- 7.2 On the basis of scrutiny of documentation and meetings with staff, students and other stakeholders, the Review Group concluded that:
 - (i) UCD and Teagasc has exercised effective management of the BAgrSc Dairy Business (Stage 3) collaborative link, and that the programme be approved for a period of five years. A formal review of the operation of the programme should take place at that time.
 - (ii) validation by UCD of the Professional Diploma on Dairy Farm Management be continued and that it be reviewed in 5 years.

8. NEXT STEPS

- 8.1 This Report will be submitted to the UCD Programme Board for consideration. Upon acceptance, the UCD/Teagasc Programme Teams will prepare a short action-plan outlining how each of the Report recommendations will be addressed. The follow-up action-plan will be considered by the UCD Programme Board, UCD Academic Council Committee on Quality (ACCQ) and the appropriate bodies in Teagasc.

Aggregated List of Commendations and Recommendations

This Appendix contains an aggregated list of all commendations and recommendations made by the Review Group and should be read in conjunction with the relevant chapter above. *(Please note that the paragraph references below refer to the relevant paragraphs in the Report text).*

Programme Site – Moorepark Research Centre

Commendations

- 4.11 Excellent facilities.
- 4.12 Cutting-edge research-led teaching that is valued by the students.
- 4.13 Students who are happy and engaged.
- 4.14 Highly professional, capable Programme Co-ordinators who are performing above expectations.

Recommendations

- 4.15 In order to future-proof the sustainability of both programmes the PMTs need to consider increasing supports for the Programme Co-ordinators.
- 4.16 Introduce further CPD opportunities for staff.
- 4.17 Further formalise arrangements and ensure that more formal record-keeping is in place.
- 4.18 Make explicit the supports available for staff, students and host farmers, where relevant, to address unexpected issues.
- 4.19 Develop an explicit framework and communications plan to make clear what academic and pastoral supports are available and how they can be accessed by staff, students and host farmers.
- 4.20 While there are feedback mechanisms in place for students and host farmers, the PMT could consider ways to gather that feedback in a more systematic and effective manner.
- 4.21 The PMT should consider ways to increase feedback numbers and to communicate actions taken in response to feedback to the relevant cohorts.

BAgrSc Dairy Business Degree

Commendations

- 5.4 The programme was designed in consultation with industry.
- 5.5 Staff are committed, enthusiastic and expert in their discipline.
- 5.6 There is good integration between the different components of the programme.
- 5.7 Students are engaged and appreciate the design of the programme.
- 5.8 The Review Group were satisfied that the overall programme was well designed and delivered. Stage 3, delivered by Teagasc, is a successful and effective component of the programme.

Recommendations

- 5.9 In delivering this programme the UCD Programme/Module Co-ordinator is operating at an extremely high level. In order to enhance the programme and increase its recruitment potential, additional resources would be required to support the PC and the aims of the programme. If additional resources were made available, the following enhancements could be considered by the PMT:
 - 5.9.1 opportunities to demonstrate the wider benefits of integration, especially in years 1 and 2, to mitigate potential issues arising for some students who do not fully understanding the linkages across module content.
 - 5.9.2 bringing forward some elements of the course into years 1 and 2 e.g. Lyons Farm fieldwork week - while the Review Group understands the PMTs concerns about differentiating between students, this relatively small cohort (25 students) could benefit from the opportunity to engage with applied business in a farm environment.
 - 5.9.3 consider using Lyons Farm more with this cohort, especially during the study and fieldwork weeks on the academic calendar.
 - 5.9.4 inviting former students to come back to discuss career paths and experiences, especially with students during Year 1 in UCD.
- 5.10 The introduction of a programme-specific External Examiners Report should be considered.

Professional Diploma in Dairy Farm Management (PDDFM)

Commendations

- 6.7 The provision of placement opportunities for students, how those placements are managed and embedded into programme design and delivery.
- 6.8 Students were happy that the mix of teaching methods, especially the practical hands-on experience provided by the placements and the opportunity to be in a position of responsibility on the host farms.
- 6.9 Excellent host farmers who have a positive relationship with the PMT.

Recommendations

- 6.10 A clear system should be put in place to systematise how health and safety concerns raised by students on placement are reported, addressed, recorded and outcomes communicated – while the numbers may be small, the risk associated with such concerns is high.
- 6.11 The PMT should review the mechanisms in place to decide whether host farms are suitable with formal, confidential record-keeping to evaluate suitability over time.
- 6.12 While the Review Group is aware that there may be time and resource challenges, the PMT could consider ways to increase induction, training and networking opportunities for host farmers.
- 6.13 The introduction of financial information at an earlier stage in the module would enhance the programme.
- 6.14 The PMT should ensure students fully understand the marking schemes by more clearly illustrating what is required to achieve different awards.
- 6.15 The introduction of Moodle discussion boards could benefit students, especially during placements.
- 6.16 Further consideration should be given to the way that the PDDFM is promoted, especially in respect of timing.



UCD/Teagasc Collaborative Arrangements

1. UCD BAgrSc Dairy Business Degree (Stage 3)
2. Teagasc Professional Diploma in Dairy Farm Management (Level 7 - validated by UCD)

Review Site Visit: 24-25 November 2016

Timetable

Thursday, 24 November 2016 - UCD

Venue: Room S2.17, UCD O'Brien Centre for Science

10.00	Tea/coffee on arrival
10.15-11.00	Planning Meeting to review preliminary documentation and to confirm work schedule and assignment of tasks for site visit day 1- Review Group and UCDQO only
11.15-11.45	RG meet UCD Programme Co-ordinator
11.45-12.00	Tea/coffee break
12.00-13.15	RG meet Module Co-ordinators
13.15-14.00	Lunch
14.00-15.00	RG meet UCD Students BAgrSc Dairy Business
15.00-15.15	Tea/coffee break
15.30-18.30	RG travel to Cork
19.00	Informal meeting in hotel to discuss preliminary documentation, confirm work schedule and assign tasks for site visit day 2 - Review Group only
19.30	Dinner – Review Group only

Friday, 25 November 2016 – Paddy O’Keeffe Building, Moorepark (Fermoy, Co. Cork)

08.30	Tea/coffee on arrival
08.45-09.00	Pre-meeting - Review Group only
09.00-09.30	Tour of Facilities
09.30-09.45	Meeting - Review Group only
09.45-11.00	RG meet Teagasc/UCD Programme Team* – BAgrSc Dairy Business
11.00-11.15	Tea/coffee break
11.15-12.30	RG meet Teagasc/UCD Programme Team* – Professional Diploma in Dairy Farm Management
12.30-12.45	Private meeting of Review Group – prepare for lunch meeting
12.45-13.45	Working lunch – RG and representative group of placement farmers to discuss internships/placements
13.45-14.00	Private meeting of Review Group
14.00-15.00	RG meet UCD Students – Professional Diploma in Dairy Farm Management
15.00-15.15	Tea/coffee break
15.15-15.45	Private meeting of Review Group
15.45-16.00	Exit meeting to feedback initial outline commendations and recommendations
16.15	Depart