Clárlann UCD | UCD Registry

2025/26 Major Structure Edits Closing 16 May

This email has been circulated to: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

The Curriculum Management System (CMS) will close for edits to 2025/26 September-intake major structures, programme outcomes, vision & values, and careers & skills statements on **Friday, 16 May**.

Module Coordinator edits to Requirements/Prior Learning and Module Places via the My Modules menu of the CMS will close on the same day. A copy of the email circulated to Module Coordinators is appended below for your information.

Kind regards,

Kate Griffin
Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations
Clárlann UCD | UCD Registry

Finalising 2025/26 September-intake Major Edits prior to 16 May

The Editing & Reviewing Majors section of our Guides & FAQs page provides you with helpful information to assist with final edits and reviews of your major structures, including links to useful InfoHub reporting such as Majors Missing Data.

It also includes new video guides demonstrating how to use features such as the Bulk Remove/Replace Modules function on major structures.

Editing & Reviewing Majors

Programme Directors: Vision and Values, Programme Outcomes and Careers & Skills Statements

Programme Director edits to programme outcomes, vision and values, and careers & skills statements will also close on the CMS on **Friday, 16 May**.

Our new How to add/update Careers & Skills Statements and How to add/update Vision/Values & Programme Outcomes video guides show you how to record this information.

Further Programme Information

Support

If you would like any help, you can contact your Curriculum College Liaison.

Weekly drop-in Q&A sessions are hosted by the Curriculum Team via Zoom. View this google calendar for time slots.

About the Curriculum Team

This email was sent by UCD Registry

For Module Coordinators:

12 May 2025

 Clárlann UCD | UCD Registry

2025/26 Module Descriptors: Edits to Requirements/Prior Learning & Module Places Closing 16 May

This email has been circulated to: Module Coordinators
CC: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching & Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

Edits to Module Places and Requirements/Prior Learning via the My Modules menu of the Curriculum Management System (CMS) will close on **Friday, 16 May**.

Kind regards,

Kate Griffin
Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations
Clárlann UCD | UCD Registry

Module Descriptor Edits

Module Coordinators should ensure that Requirements/Prior Learning and Module Places are updated via the My Modules menu by **Friday, 16 May**.

All remaining sections of the module descriptor will remain open as per the published Module Descriptor Edit Timelines 2025/26. Your School Manager/Administrator will be able to update module places on your behalf until **Friday, 1 August.**

The Editing & Reviewing Module Descriptors section of our Guides & FAQs page provides you with helpful guides, checklists & videos to help you edit your modules.

Support

If you would like help editing your modules, contact your Curriculum College Liaison.

Weekly drop-in Q&A sessions are hosted by the Curriculum Team via Zoom. View this google calendar for time slots.

See more about the Curriculum Team

This email was sent by UCD Registry