

Dear Colleagues

For your information, please see below email circulated to Module Coordinators today.

Kind regards

The Curriculum Team

14 February 2024



UCD REGISTRY

2024/25 Curriculum Management Update for Module Coordinators: Module Descriptors Open for Edit

To: Module Coordinators

CC: Heads of School, School Heads for Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

The [My Modules](#) menu on the [Curriculum Management System](#) (CMS) is now open for changes to 2024/25 module descriptors. Please see the [Module Descriptor Edit Timelines 2024/25](#) for full details.

Curriculum Management Changes 2024/25

The implementation of the revised [Academic Regulations](#) from September, and the continuing enhancement of the CMS will see the following functional changes in place for 2024/25:

- Regulation-related changes:
 - Changes to approval requirements for three-hour terminal examinations: may be approved by Governing Boards and recorded on the CMS where this is required for accreditation purposes
 - Expanded list of module descriptor types: updated list of module categories reflecting terminology in the Academic Regulations
- Revisions to assessment strategies and timings available for selection on the module descriptor: all module assessment details for 2024/25 have been removed as mandated by UPB so that details can be recorded according to the updated list of types and timings
- A more comprehensive Mandatory Data Checklist on module descriptors highlighting missing or inaccurate information

Training and Support

Support and assistance is available through:

- Your [Curriculum College Liaison](#)
- Updated guides and checklists on the [Curriculum Team website](#)
- Information sessions via Zoom, highlighting changes to module edits in 2024/25, see [Booking Centre](#) for further details.
- Weekly drop-in Q&A sessions via Zoom for Module Coordinators and Schools/College staff. Please subscribe to this [Google calendar](#) to view time slots
- Full details of all regulation changes (including those of a curricular nature) are available on the [Registry intranet](#)

If you have queries on the details above, please contact your [Curriculum College Liaison](#) or curriculum@ucd.ie.

Kind regards

Kate Griffin

Director of Customer & Curriculum Operations | Stiúirthóir Oibríochtaí Custaiméirí & Curaclaim
UCD Registry | Clárlann UCD

Useful Links

[Contact your Curriculum College Liaison](#)

[Drop-in with Curriculum \(Zoom\)](#)

[Module Descriptor Edit Timelines 2024/25](#)

[Curriculum Management Guides, Checklists & Video Guides](#)
[Academic Regulations 2024/25](#)

Get in Touch



[Curriculum Team](#)



[Tierney Building](#)

This is an automated message. Please do not respond to this email. Click on the links above to contact us.

This email was sent by UCD Registry