



Clárann UCD | UCD Registry

2025/26 Module Descriptors: Edits to Requirements/Prior Learning & Module Places From 19 May

This email has been circulated to: Module Coordinators

CC: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching & Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

Edits to Module Places and Requirements/Prior Learning via the [My Modules](#) menu of the [Curriculum Management System](#) (CMS) are now closed. See below for arrangements that apply for final changes to these sections.

Kind regards,

Kate Griffin

Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations
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Module Requirements/Prior Learning & Places

Requests to amend Requirements/Prior Learning details (pre-, co-requisite, required or incompatible modules) can be submitted on this [Module Descriptor Change Request Form](#) to the Curriculum Team until **Friday, 5 September**. From Monday, 8 September these changes must be requested and approved as a [module exemption](#).

Your School Manager/Administrator will be able to update module places on your behalf until **Friday, 1 August**.

All remaining sections of the module descriptor will remain open as per the published [Module Descriptor Edit Timelines 2025/26](#).

The [Editing & Reviewing Module Descriptors](#) section of our [Guides & FAQs](#) page provides you with helpful guides, checklists & videos to help you edit your modules.



Support

If you would like help editing your modules, contact your [Curriculum College Liaison](#).

Weekly drop-in Q&A sessions are hosted by the Curriculum Team via Zoom. View this [Google calendar](#) for time slots.

[See more about the Curriculum Team](#)

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