

**2024/25 Summer Module Edits Open on CMS**

This email has been circulated to: Module Coordinators

CC: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

The [My Modules](#) menu on the [Curriculum Management System](#) (CMS) is now open for changes to modules commencing in the 2024/25 Summer trimester. It will remain open until **Tuesday, 6 May**.

Kind regards,

Kate Griffin

Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations
Clárlann UCD | UCD Registry

**Module Descriptor Edits**

The [Module Descriptor Edit Timelines 2024/25](#) indicate the sections of the descriptor that can be updated for modules commencing in Summer 2024/25.

Please ensure that you are making your changes in the correct Academic Year by selecting 2024/25 from the dropdown menu on the [My Modules](#) page. If the same change is also required for the next Academic Year, the 2025/26 version of the module must be updated separately.

[More Information on Module Edits](#)



Module Descriptor Guides & FAQs

Our [Guides & FAQs](#) page has been updated to make it easier to locate guides, checklists & videos by topic.

The new [Editing Module Descriptors](#) section provides you with helpful information to assist with making changes to your modules.

[Editing Module Descriptors](#)



Support

If you would like any help, you can contact your [Curriculum College Liaison](#).

Weekly drop-in Q&A sessions are hosted by the Curriculum Team via Zoom. View this [google calendar](#) for time slots.

[About the Curriculum Team](#)

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