

14 March 2024



UCD REGISTRY

2023/24 Curriculum Management Update for Schools/Colleges: Edits to May-intake Majors Open

To: Schools/Colleges with May-intake majors

CC: Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

Please see below details of arrangements for edits to May-intake major structures, as well as information about an enhancement to the editing functionality for majors (applicable to all terms) and associated changes to corresponding reporting.

2023/24 May-intake Major Structure Edits Open

The [Curriculum Management System](#) (CMS) is open for changes to May-intake major structures until Friday, 19 April. During this time, the following edits may be made to May-intake taught and PhD majors via the [Majors in my School](#) menu:

- Addition/removal of core and option modules
- Amendments to option rules
- Changes to Programme Director details

Note that updates to Programme Outcomes and Vision & Values statements should be forwarded to curriculum@ucd.ie for update on a programme change form ([PDARF 7](#)).

NEW: Editing Majors Enhancement: Bulk Remove/Replace Module

- Ability to bulk remove/replace modules associated with your School/College, so that a module can be removed/replaced on multiple majors and stages as a single action
- Information text & buttons have been added to guide you in using this facility
- New features available on the [Structures Check - Majors Missing Data](#) report to enhance the review of structures anomalies

Further Information and Support

Should you have any queries on the details above, please contact your [Curriculum College Liaison](#) or curriculum@ucd.ie.

Kind regards

Kate Griffin

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UCD Registry | Clárlann UCD

Useful Links

[Contact your Curriculum College Liaison](#)

[Drop-in with Curriculum \(Zoom\)](#)

[Curriculum Management Guides, Checklists & Video Guides](#)

[Curriculum Management Reporting](#)

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