



Curriculum Management Edit Timelines: for Schools/Colleges

Sept majors only/All modules

2022/23

| SECTION & DATES | 8 FEB OPEN | 13 MAY | 1 JULY | 29 JULY | 9 SEPT ONWARDS |
|--|---|---|--|---|---|
| SEPT INTAKE MAJOR STRUCTURES | OPEN FOR EDIT via Majors in my School | CLOSED 13 MAY Changes via Structure Change Request Form | | | CLOSED Changes via PDARF 16 Form |
| VISIONS/VALUES & PROGRAMME OUTCOMES (Note: only Programme Director listed on major can make edits) | OPEN FOR EDIT via Curriculum Review & Enhancement Menu in InfoHub | CLOSED 13 MAY Changes via PDARF 7 Form | | | |
| MODULE STATUS & TRIMESTER | OPEN FOR EDIT via Module List Management | | CLOSED 1 JULY Changes via Module Change Request Form | | CLOSED Changes via Exemption |
| MODULE PLACES | OPEN FOR EDIT via Module List Management | | | CLOSED 29 JULY Email systems.data@ucd.ie for all module trimesters | Spring/Summer edits: 24 Nov- 23 Dec 2022 Summer edits: 25 Apr-9 May 2023 |
| UPDATE MODULE COORDINATORS | OPEN FOR EDIT via Module List Management all year | | | | |

School/College-level access is required to edit major/module information outlined above

- [New Module Requests](#) can be submitted all year round by staff with [school/college-level](#) access
- Visit the [Curriculum website](#) for curriculum management guides & checklists and Module Descriptor Edit Timelines for 2022/23
- 2022/23 Curriculum Information will be published to the [Course Search](#) in June 2022
- For assistance, contact your [College Liaison](#) or email curriculum@ucd.ie