

HOW TO LOG INTO BANNER

UPDATED
Dec 2023

Banner is UCD's student information system.

Information recorded includes registration details, fee information, assessment results and conferral details.

Find Banner

Go to www.ucd.ie/connect

Click on the **Banner** icon

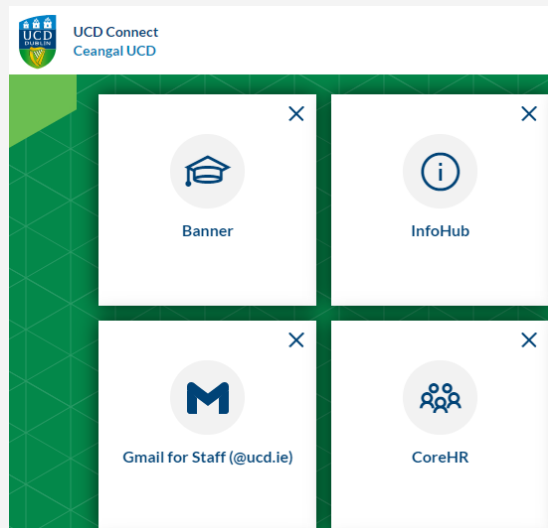
[Staff VPN](#) (if working remotely) and [Multi-Factor Authentication](#) needed

Enter your account details

Username = UCD Connect username

Password = UCD Connect password

Access a Banner Form

A screenshot of the 'UCD Connect Sign On' page. It has a dark blue header with the UCD logo and the text 'UCD Connect Sign On'. Below the header is a white box with the text 'Login to UCD Banner 9 service'. There are two input fields: 'Username' and 'Password'. Below the password field is a checkbox with the text 'Clear prior granting of permission for release of your information to this service. What is this?' and a link 'More Information'. At the bottom is a green button labeled 'LOGIN'.

Welcome

A screenshot of the 'Welcome' page. It features a search bar with two radio buttons: 'Search' (selected) and 'Direct Navigation'. The search bar contains the text 'sfaregs' and a mouse cursor is pointing at it.

On the Welcome page, type the name of the form you want into the box, e.g. **SFAREGS** or **use keywords** such as 'Course Registration'.

Click on the form you want to open it.

