



## How to Log into Banner

**Banner is UCD's student information system.**

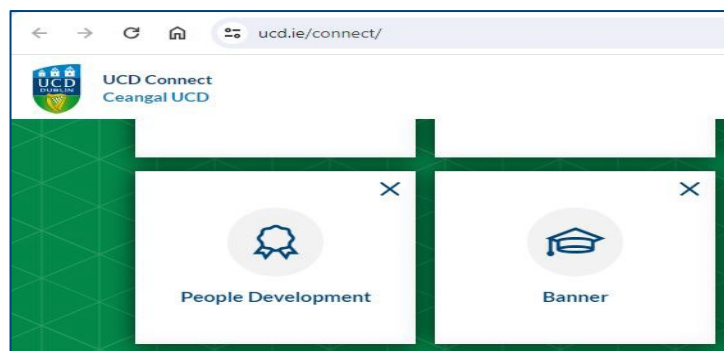
**Information recorded includes registration details, fee information, assessment results and conferral details.**

### Find Banner

Go to [UCD Connect](#).

Click on the **Banner** icon.

Use [Staff VPN](#) (if working remotely)  
[Multi-Factor Authentication](#) needed.



### Enter your Account Details

**Username** = UCD Connect username.

**Password** = UCD Connect password.

A screenshot of the 'UCD Connect Sign On' form. The header is dark blue with the UCD logo and 'UCD Connect Sign On'. Below the header, it says 'Login to UCD Banner 9 service'. There are two input fields: 'Username' and 'Password'. The 'Username' field has a cursor inside it.

### Access a Banner Form

On the Welcome page, type the name of the form you want into the box, e.g. **SFAREGS** or **use keywords** such as 'Course Registration'.

Click on the form you want to open it.

A screenshot of the 'Welcome' page. At the top, it says 'Welcome'. Below that, there are two radio buttons: 'Search' (selected) and 'Direct Navigation'. To the right of these buttons is a search bar containing the text 'SFAREGS'.