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| * Derogation approval must be sought where a module/programme deviates from those standards as stipulated by the Academic Regulations. * Submit to the relevant Governing Board for review and recommendation. Pending Governing Board recommendation, this form is then submitted to [programmes@ucd.ie](mailto:programmes@ucd.ie) for approval by the University Programmes Board (UPB). |

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| Form PDARF14: FROM 2019/2020   Derogations | **ucd_brandmark_colour_small** |

**Module Derogation**

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| **Module Code** | **Module Title** | **Governing Board & approval date** | **Academic Regulation derogation**  **is being sought for** | **Rationale** | **Request applicable from** (please insert the academic session) |
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| **SIGNATURES** | | |
| Electronic copies of all derogation forms may be sent via email to **programmes@ucd.ie**.  All such forms **must be signed by the relevant signatory** (scanned copies of forms with signatures included are acceptable). Proposals which are not signed **will not be included** on the University Programmes Board (UPB) meeting agenda. | | |
| *By signing this form, you are indicating that any necessary initial consultations have occurred at School and College-level and that the proposal has been reviewed and agreed by the Governing Board.* | | |
| **Chair of the Governing Board**  (Print Name & Signature) |  | **Date:** |
| **Date of Governing Board approval for this proposal** | **Date:** |  |

**Programme Derogation**

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| **Programme Title & Code\*** | **Major Title & Code \*** | **Governing Board & approval date** | **Stage** | **Academic Regulation derogation**  **is being sought for** | **Rationale** | **Request applicable from** *(please insert the academic session)* |
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**\* Please state whether the request relates to all majors associated with a programme or solely to named majors.**

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| **SIGNATURES** | | |
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| *By signing this form, you are indicating that any necessary initial consultations have occurred at School and College-level and that the proposal has been reviewed and agreed by the Governing Board.* | | |
| **Chair of the Governing Board**  (Print Name & Signature) |  | **Date:** |
| **Date of Governing Board approval for this proposal** | **Date:** |  |

**Request to Remove/Change an Approved Derogation**

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| **Module/Programme Code** | **Module/Programme Title** | **Governing Board & approval date** | **Derogation to be removed**  *Please state regulation number (2019/2020) onwards or derogation type (pre 2019/2020)* | **Request applicable from** *(please insert the academic session)* |
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| **SIGNATURES** | | |
| Electronic copies of all derogation forms may be sent via email to **programmes@ucd.ie**.  All such forms **must be signed by the relevant signatory** (scanned copies of forms with signatures included are acceptable). Proposals which are not signed **will not be included** on the University Programmes Board (UPB) meeting agenda. | | |
| *By signing this form, you are indicating that any necessary consultations have occurred at School and College-level and that the proposal has been reviewed and agreed by the Governing Board.* | | |
| **Chair of the Governing Board**  (Print Name & Signature) |  | **Date:** |
| **Date of Governing Board approval for this proposal** | **Date:** |  |