

## **Defining Spring Teaching Arrangements - Key Dates**

TIMELINE	ACTION
9 December - 17 December 2020	Module Coordinators use <u>Review My Module Teaching</u> <u>Arrangements</u> on InfoHub to categorise Spring CRNs as: a. Essential On-Campus b. Temporarily Online c. Online Only
11 December 2020	
11 December 2020	Final date for submission of exceptional timetable requests (such as a lecturer with two teaching slots at the same time) to Room Allocations by Module Coordinators and School Timetable Coordinators.
17 December 2020, 12 noon	Review my Module Teaching Arrangements closes for changes to Spring CRNs
18 December 2020	Room Allocations complete processing of exceptional timetable requests
11 January 2021	Module registration change-of-mind window opens. See Current Students <u>Key Dates</u> for details
18 January 2021	Spring Teaching Trimester commences
January - May 2021	Opportunities provided for Module Coordinators to update CRNs from Temporarily Online to Face-to-Face, as Government Guidelines permit.
TBC - pending University Decision on Summer trimester teaching	Module Coordinators use <u>Review My Module Teaching</u> <u>Arrangements</u> on InfoHub to categorise Summer CRNs as: a. Essential On-Campus b. Temporarily Online c. Online Only

Spring trimester will commence under level 3 guidelines. Notification of changes on foot of public health advice will be communicated to you in advance of any changes being made.



Useful Links: How to use Review my Module Teaching Arrangements

**Module Timetable Search**