



# Change of Lead Investigator

## **Funded Research Activity in UCD – Policy Statement (Section 5d (3))**

*The research contract / grant agreement provides a written agreement to conduct research activity in return for approved funding and is made between the funding agency/sponsor and the University. This agreement remains in place regardless of the mobility of the named researcher and the approval of both parties must be obtained before any portion of the grant can be transferred from the University with the researcher.*

Where the research activity is to continue in the university, the research project is generally taken over by a School Faculty member or one of the research team, who then becomes responsible for the delivery of agreed research outputs. This may include supervision of research staff and students. The arrangements made must be approved by the relevant Head of School and the sponsor.

A request for the change in researcher name should be sought from the funding agency/sponsor and, where agreed, formal approval should be forwarded to the **UCD Research and Innovation Office** (please email [grantreg@ucd.ie](mailto:grantreg@ucd.ie)).

The Grant Registration team will then arrange RMS Grants records to be updated with the change in researcher name and will liaise with RFO to update the eFinancials system.