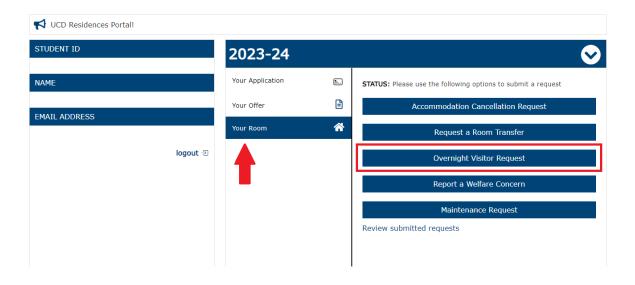


Overnight Visitor Request

Step 1.

- Login to the Residences Portal at residences.ucd.ie



Step 2.

- Click on "Your Room"
- Choose "Overnight Visitor Request"

Register your Guest

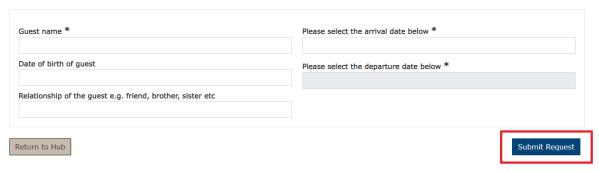
 ${\tt UCD} \ Residents \ are \ permitted \ overnight \ visiting \ guests \ but \ they must \ be \ accompanied \ by \ the \ resident \ at \ all \ times.$

In order to comply with safety regulations and ensure the welfare of other community members UCD has Overnight guest policy.

UCD Residents are allowed a one guest for **two** consecutive nights in any 7 day period.

Students are responsible for the conduct of any invited visitor to the residence and all guests should be registered.

Please provide us with the details of your guest below and the dates when they will be staying with you.



Step 3.

- Complete the necessary fields
- Click "Submit Request"