



How To Sign Up For CAO Accommodation Waitlist 2020/2021

***PLEASE NOTE** – You will only be able to sign up for the UCD CAO accommodation waitlist **IF** you have indicated UCD as a CAO preference on your application.

- 1. Got To UCD Residences Website : <u>https://www.ucd.ie/residences/</u>
- 2. Select/click on the 'Booking Info' tab.



3. From the 'Booking Info' menu select/click on 'CAO Waitlist' menu.







- 4. On the 'UCD Residences Application' page see the below >
- 4.1 In the 'Connect Username/Student ID' field enter 8 digit CAO number.
- 4.2 In the 'Password' field enter your 6 digit Date of Birth (DOB), e.g ddmmyy.*
 *The 6 digit DOB is the default password. If you change it and forget it you must contact the UCD student desk to reset it.
- 4.3 Select/click on the 'Login' button.

SISWeb Student Information System		Applications			
My UCD Residence	es Applications cress this page.				
Use an Existing Account					
Connect Username / Student ID	CAO Number - 8 Digits (Begins with 20)				
Password	6 Digit Date of Birth DOB · DDMMYY				
Logn Eorgot Password					
For help and support, contact us online at the Student Desk Connector or by phone on +353 1 716 1555					
or visit the Student Desk in the Tierney Build	ng (click here for Opening Hours)				

If successful you will be brought through to the 'UCD Residences Application/Join the List' page.
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Select/click on the 'Join the List' button to join the CAO waitlist.





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UCD Residences Application		
Join The List As a 1st Year Undergraduate (via CAO), you are eligible at this time to join a list of those seeking a place at UCD Residences for the period 27 Aug 2020 to 17 May 2021 . When UCD Residences rooms become available to book, time-limited offers are sent by email to those on the list until all places are filled. The order in which offers will be made will be determined by random selection and notified to you by email on or shortly thar's to think are to those on the list until all places are filled. The order in which offers will be made will be		
academic course at UCD for the relevant period.		

6. You will see the confirmation on your '**UCD Residences Application'** page. Select/click on the '**OK**' button to prompt the next screen.

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UCD Residences Applicatio	n			
Join The List Thank you. You are now listed as seeking accommodation at UCD Residences for the period 27 Aug 2020 to 17 May 2021 OK				

7. You will see further confirmation with your 'Status' as 'On List'.

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SISWeb Student Information System	Registration, Fees & Assessment Campus Applications
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My UCD Residences Applications Application for August 2020 to May 2021 Eligibility Status Ist Year Undergraduate (Via CAO) On List	
	PLEASE NOTE - Construction Works In Progress Find out more Eligibility and booking Information Your student status will determine your eligibility to book accommodation. For more information on booking dates and allocation policy please check the relevant information on UCD Residences website.

at at

- 8. You are now on the CAO waitlist.
- 9. For all other course queries please contact the student desk at : <u>https://www.ucd.ie/students/studentdesk/contact.html</u>