How To Sign Up For CAO Accommodation Waitlist 2021/2022
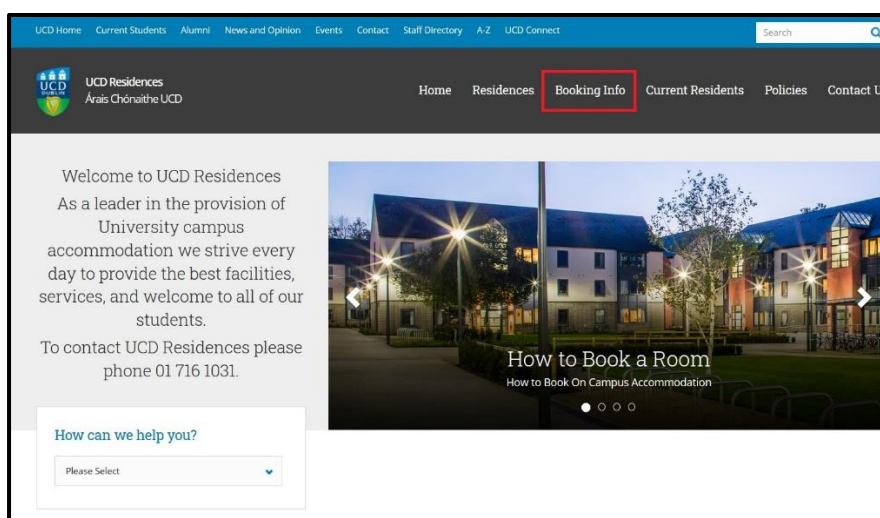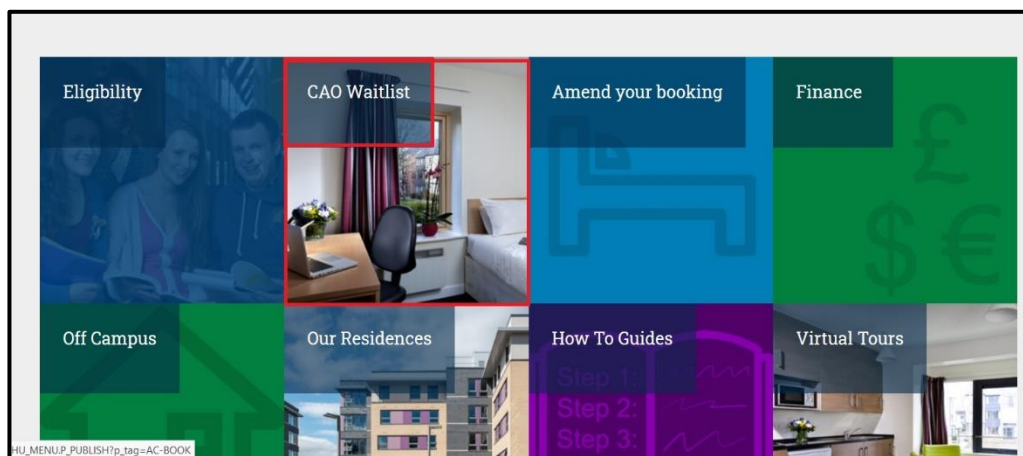
*PLEASE NOTE – You will only be able to sign up for the UCD CAO accommodation waitlist **IF** you have indicated UCD as a CAO preference on your application.*
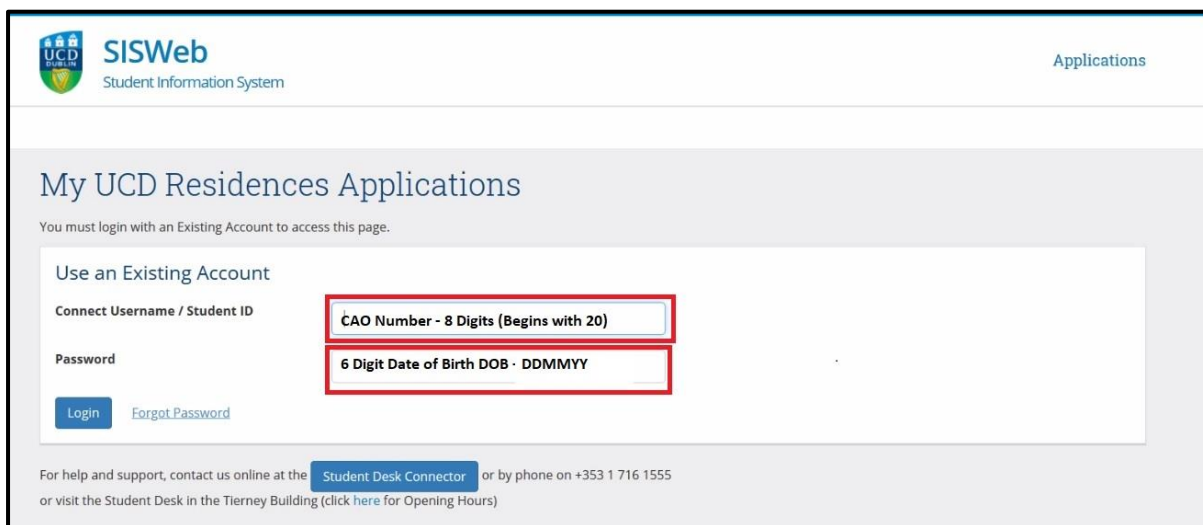
1. Got To UCD Residences Website : https://www.ucd.ie/residences/
2. Select/click on the '**Booking Info'** tab.

3. From the '**Booking Info**' menu select/click on '**CAO Waitlist'** menu.

4. On the '**UCD Residences Application**' page see the below >
4.1 In the '**Connect Username/Student ID**' field enter 8 digit CAO number.
4.2 In the '**Password**' field enter your 6 digit Date of Birth (DOB), e.g ddmmyy.*
   The 6 digit DOB is the default password. If you change it and forget it you must contact the UCD student desk to reset it.

4.3 Select/click on the '**Login**' button.

5. If successful you will be brought through to the '**UCD Residences Application/Join the List**' page.
   Select/click on the '**Join the List**' button to join the CAO waitlist.

6. You will see the confirmation on your '**UCD Residences Application'** page. Select/click on the '**OK**' button to prompt the next screen.

7. You will see further confirmation with your '**Status**' as '**On List**'.
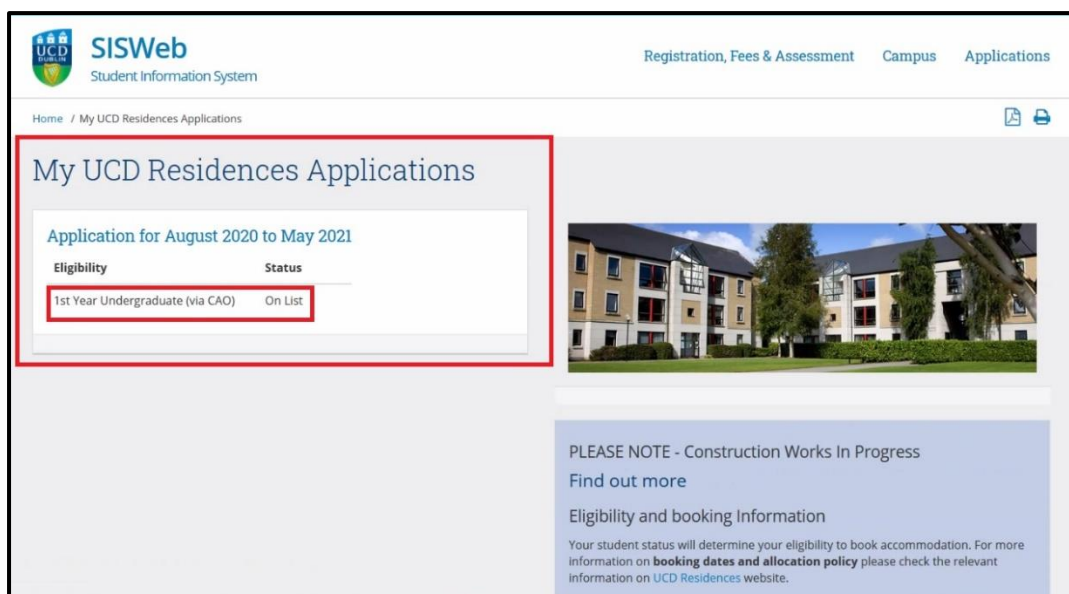
8. You are now on the CAO waitlist.
9. For all other residence related queries please contact residenceroombooking@ucd.ie or residences@ucd.ie