2023/24 Accommodation Applications - Process Guide

To submit your accommodation application for 2023/24 UCD campus accommodation as a continuing student, please see the steps below.

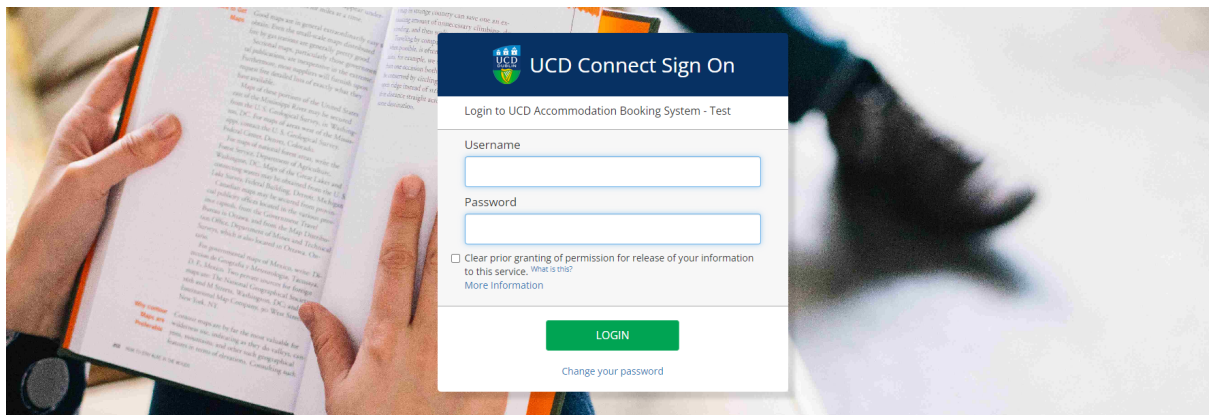*Applications will be subject to lottery randomisation.

Step 1

Navigate to the new Residences Portal and log in using your UCD Connect information via the following link

https://residences.ucd.ie/
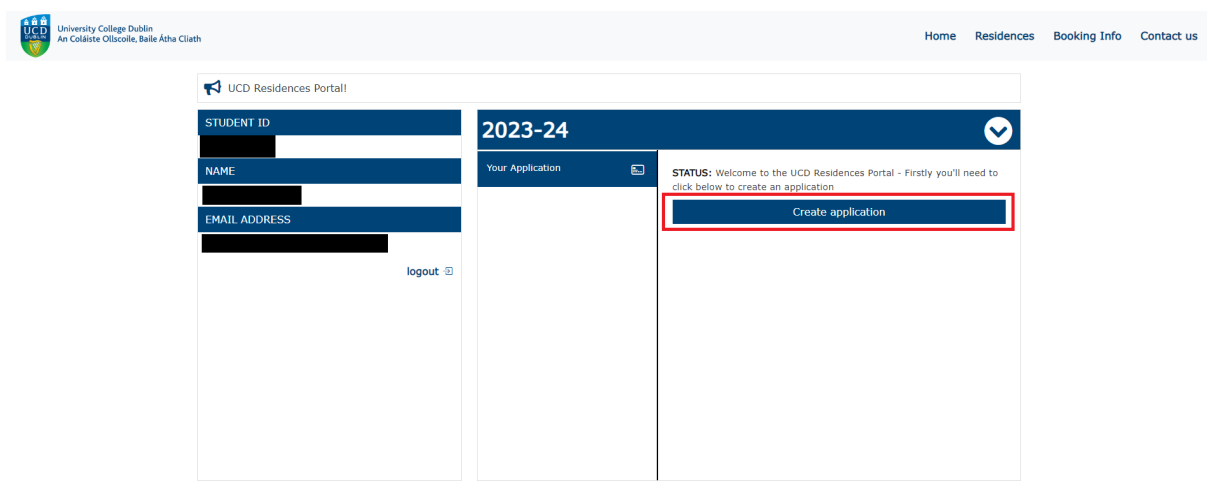
Username = Student Number/Student ID

Password = Unique password created by student

Step 2

In the Residences Portal, click "Create Application".

IMPORTANT - Make sure you have selected the correct academic year when booking , for example 24/25 if you are planning on arriving then.

Step 3

You will be asked to enter and confirm some personal details. Please do so and continue to the next page(s).

*Please note that the "Describe yourself" and "Early riser or night owl?" sections are not mandatory. Information entered here will only be viewable by room booking staff and not other students/flatmates. This information may be used for allocation purposes however entering information here does not guarantee any arrangements regarding allocation.

① About you ② Your profile ③ Preference selection ④ Application review ⑤ Complete

About you

Please note, the following information relating to **'Contact Information'** and **'Next of kin/Emergency Contact'** is taken from your UCD SISweb details.
To update your UCD SISweb details click here

Contact information

Please review your contact information. Suspendisse in interdum ligula. Fusce sit amet volutpat nisi. Aliquam erat volutpat.

Address
216 Road

Town/City
Address line 2

County/State
County/State

Country
United Kingdom

Postcode
Postcode

Telephone number
Telephone number

Mobile number
5555

I would like to receive marketing emails *
○ Yes
◉ No

Next of kin/Emergency Contact

Nunc rutrum nulla ut pulvinar lobortis. Suspendisse in interdum ligula. Fusce sit amet volutpat nisi. Aliquam erat volutpat.

Name
Name

Relationship to you
Relationship to you

Phone number
Contact phone number

Email address
Email address

Address
Address line 1

Town/City
Town/City

County/State
County/State

Country
Country

Postcode/Zip
Postcode/Zip

Additional Requirements

UCD Residences have a number of wheelchair accessible rooms available for booking across the UCD Residence Villages. Priority for accessible rooms are given to students with a physical disability (for instance, students with mobility disabilities) or sensory disability (students who are blind/visually impared or students who are Deaf/Hard of Hearing), who require the adapted features of the room. Wheelchair users should be advised to choose a room on the ground floor, if possible. Students with temporary injuries are not eligible for an accessible room.

Do you need the adaptable features within an accessible room?*
○ Yes
◉ No

Back   Continue

Your profile

Please tell us little bit about yourself and indicate any relevant preferences from those available to you. Please note this information will be only be viewable by UCD Residences staff and is not viewable by other residents or UCD departments. Please note we cannot guarantee that we will be able to satisfy requests or preferences made by incoming residents.

Describe yourself

Description

Please write a brief description about yourself

Early riser or night owl?

This will be most relevant for residents who are considering a shared bedroom preference

What time do you typically wake up?
- Before 6am
- Before 8am
- Around 9am
- After 11am
- Around 12pm

What time do you typically go to bed?
- Before 9pm
- Before 11pm
- Around 12am
- After 2am
- After 3am

Other requests

Please enter any information you think is relevant to your stay in Residences - please note we cannot guarantee to action any possible requests.

Please provide information…

Back   Continue

Step 4

You will now be on the application page and can browse our accommodation types. You can select up to three accommodation type preferences by clicking on "Add to basket". Your chosen preferences are shown on the right of this screen.

* A minimum of one preference is required to proceed.

Select your room preferences

In order for UCD Residences to best facilitate your accommodation requests (subject to availability), students are asked to indicate their top three accommodation preferences as soon as possible. A full breakdown of the price of each residence can be found here.

Minimum # of preferences required: 1
Maximum # of preferences required: 3

Area	Contract length	Price per month
(All)	(All)	€1 — €899

Room type	Sort by
(All)	Sort by

View comparisons

Summary

ℹ Please note, though we will try and accommodate your accommodation preferences they are subject to availability and cannot be guaranteed.

☐ I understand that my preferences may not be guaranteed

Continue

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Add to comparison

Belfield Campus - Village Halls - Ensuite

Campus University College Dublin

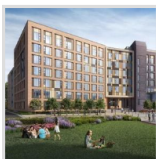Contract 37 weeks length and 4 nights

Monthly price €1,214.11

Total price €10,496.17
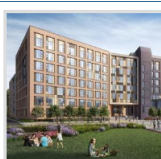
| Images | Facilities | More Info | Map | 🛒 Add to basket |

Add to comparison

Belfield Campus - Village 1 - Ensuite

Campus University College Dublin

Contract 37 weeks length and 4 nights

Monthly price €1,236.11

Total price €10,686.37

| Images | Facilities | More Info | Map | 🛒 Add to basket |

Step 5

When you are satisfied with your preference selection, please click the box confirming that your preferences may not be guaranteed, and click "Continue".

Step 6

You can now review your application before submitting it. Please ensure all of the information you have entered is correct. When you are satisfied, please click the box confirming that you understand the allocation process, and click "Confirm" to submit your application.

Application review

Please note, the following information relating to **'Contact Information'** and **'Next of kin/Emergency Contact'** is taken from your UCD SISweb details and cannot be edited here.

To update your UCD SISweb details click here

Contact information Edit

Address ▮▮▮▮▮▮

▮▮▮▮▮▮▮▮▮▮▮▮▮

Town/City

County/State Waterford City

Country Ireland

Postcode

Telephone number ▮▮▮▮▮

Mobile number ▮▮▮▮▮

Receive marketing emails No

Next of kin/Emergency Contact

Name

Relationship to you

Phone number

Email address

Address

Town/City

County/State

Country

Postcode/Zip

Additional Requirements Edit

Do you need the adaptable features within an accessible room?
No

Your profile Edit

Describe Yourself

What time do you typically wake up?
Before 8am

What time do you typically go to bed?
Before 11pm

Other Requests

Accommodation preferences Edit

- Belfield Campus, Apartment - Shared Bathroom
- Belfield Campus, Apartment - Ensuite
- Belfield Campus, Village Halls - Ensuite

Please tick the below box to indicate you understand the following factors for accommodation allocation.
The above accommodation preferences indicate my preferred my accommodation type.
The allocation of accommodation room types to incoming residents will always be subject to availibilty and it is not possible to guarantee any accommodation type during the booking process.

☐ I understand

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Confirm