



## SPIRe Masters Graduate Scholarships 2023

### Terms and Conditions

1. The overall aim of the UCD SPIRe Graduate Scholarships is to attract Masters applicants of the highest academic standards to participate in the UCD SPIRe Masters programme and provide them with the training, experience and mentorship necessary to their professional development.
2. Graduate Scholarships will comprise a fee remission (for both EU and non-EU students) of the **scheduled EU fee** of the programme to which they are registered. **All students are liable for the Student Centre Levy and for any tuition fees not covered by the scholarship.**
3. Successful applicants will be assigned to a specific academic mentor in addition to their graduate programme director.
4. Scholarships will be awarded only to those who are registered as full-time UCD SPIRe Masters students over the period of the Scholarship. Scholarships are tenable for one year and are nonrenewable.
5. Students enrolled in the MSc Sustainable Development, MA Social and Political Thought, MA Public Policy, a Graduate Diploma, or any course managed from outside of SPIRe are **not** eligible for the graduate scholarship. A full list of accepted programmes can be found at the bottom of this document.
6. Students enrolled in the 2-year MSc European Governance programme will be eligible to receive the scholarship in their first year of study, in UCD.
7. All students in receipt of a Scholarship are given the opportunity to develop the practical application of their academic skills by ongoing training and experience of undergraduate tutorial teaching, assessment and pedagogical development. This process is a core component of this scholarship programme and it also ensures that our undergraduate students benefit from the expertise and knowledge of high performing graduate students. As with the formal taught component of the student's graduate programme, this is a required element. It will amount to over 4 hours per week of professional training during each of the two 12-week teaching semesters to include the following: up to 21 hours per semester of mentored undergraduate teaching; attendance at lectures relevant to the module(s) being taught; meetings with module coordinators; preparation of teaching materials; an 'office hour' for students at designated times during the semester; updating a module's virtual learning

environment (Brightspace); grading and recording tutorial-related assignments; advising students and assisting with the administration of a course and other related duties.

8. Students may also be assigned duties such as invigilation or supervised examination of scripts, but these duties will be paid in addition at normal university rates and conditions. All Graduate Scholarship students are welcomed as part of the UCD SPIRe research community and as such are expected to participate fully in the scholarly life of the School, inclusive of research seminars, conferences and other scholarly events.
9. Applications will be accepted from suitably qualified applicants regardless of nationality or residence. Applicants, however, must make their own visa/consular arrangements to ensure that they are eligible to reside in Ireland for the duration of their studies. Applicants are **STRONGLY** advised to make any visa application as early as possible as this process may be time consuming and failure to obtain a visa in time for the commencement of the academic year will likely necessitate cancellation of the scholarship award. Applicants must also evidence capacity to teach at graduate level through the medium of English.
10. Applicants are expected to have an excellent undergraduate degree from a highly regarded third level institution and to be qualified for direct admission to the UCD SPIRe graduate programme of their choice. A provisional offer of a Graduate Scholarship may be subject to specified conditions.
11. To be considered, applicants must complete the appropriate application form and must also have applied for admission to one of the SPIRe masters programmes by the scholarship deadline of **Wednesday, 28th June 2023** and be formally enrolled by the start of the semester.
12. Successful applicants must be present at UCD by the start of the semester.
13. If you are in receipt of another scholarship, you should notify the School as this may affect the fee remission.
14. The School Scholarship Coordinator will evaluate applications alongside input from the admin team. They will then make their recommendations on selection to the Head of School.
15. Applications will be evaluated and ranked by the Scholarship Coordinator according to the following criteria:
  - a. Academic excellence;
  - b. The academic testament of referees;
  - c. Prior experience and formation in chosen field of study, including prior professional experience and training;
  - d. Potential contribution to the School;
  - e. Candidate's career potential.

Scholarships will be awarded only to those who are full-time students and who will engage full time in research during the period of the scholarship

- f. Once scholarships are issued, students must indicate acceptance in writing within one week of the notification. It is the student's responsibility to formally accept the offer. A non-response will be considered as declining the offer.
16. It is the responsibility of the Scholarship holder to inform the University of any change to the circumstances on which the award of the Scholarship was based. The Scholar must also take responsibility for updating their personal records including any change of address, telephone, or e-mail on the UCD Student Web system within two weeks of such a change. Should a scholar be unable for any reason (including medical reasons) to pursue his/her studies in accordance with the Terms and Conditions of the Scholarship, he/she must inform the School (via his/her supervisor and the Graduate Studies Director) within two weeks of such a situation coming to his/her attention. However, given the basis on which scholarships are awarded, UCD reserves the right to withdraw, suspend, reallocate or seek reimbursement of all or part of the scholarship.
17. These Scholarships are held subject to these Terms and Conditions. If any of the above are breached by a Scholarship holder, UCD SPIRe reserves the right to suspend or terminate the Scholarship and/or will require the Scholar to reimburse UCD SPIRe for such payments as have already been made.

**The full list of accepted programmes is as follows:**

W346 MA European Politics & Policy FT  
W344 MSc European Politics & Policy FT  
W458 MA Gender, Politics and International Relations FT  
W525 MSc Gender, Politics & International Relations FT  
W301 MA International Development FT  
W303 MSc International Development FT  
W290 MA International Political Economy FT  
W293 MSc International Political Economy FT  
W235 MA International Relations FT  
W036 MSc International Relations FT  
W393 MA Middle East Politics FT  
W410 MA Peace and Conflict FT  
W408 MSc Peace and Conflict FT  
W277 MA Political Theory FT  
W023 MA Politics FT  
W233 MSc Politics FT  
W216 MEconSc European Public Affairs & Law FT  
W035 MSc Human Rights FT  
W473 MSc Politics & Data Science FT  
W351 MSc European Governance FT