

UCD STUDENT CENTRE IONAD MAC LÉINN

Bookings to support Virtual Events during Level 3 of Covid-19 response plan

Context

Following the government announcement on September 18th the Student Centre has suspended all bookings related to “gatherings” in the facility which has resulted almost all student organisation events being suspended.

It is currently the University’s strategy to encourage student organisations to continue operations in virtual environments.

The Student Centre’s facilities will be deployed in support of the operation of virtual events from the facility in a similar manner to the University’s support of virtual teaching activities throughout the campus.

Guidelines

In order to respect and adhere to Covid-19 Public Health guidance and protect the students and staff involved in the production of these events the Student Centre will implement the following guidelines.

- Facilities should be booked 1 week in advance.
- Ideally facilities should be booked on a recurring basis during level 3 (weekly at the same time for eg).
- No more than 6 persons can be involved in the delivery of a virtual event in any particular room.
- Physical distancing of at least 2mtrs should be observed at all times save for a specific risk assessment being approved.
- Contact tracing forms must be completed.
- Student Centre equipment may be used and reference should be made to the Student Centre’s shared equipment and/or microphone use policies to ensure safety and cleanliness guidelines are followed.