



UCD REGISTRY

Get ready for registration 2019/20 - August update

Dear Student,

The main registration season for 2019/20 starts this week. If you are returning to UCD this September, you will find some important information below on the following:

- The academic year
- Online registration
- Choosing your elective modules
- Paying your fees
- Registering to repeats/resits
- Withdrawing from a module
- Progression
- Trimester 1 exam dates
- Stay connected

If you have completed your studies with us, we wish you every success. The information about fees, thesis submission and conferring may be of interest to you.

Enjoy the rest of your summer break.

Kind regards,

Kevin Griffin
Director of UCD Registry



The Academic Year

From September onwards, the academic year will be split into trimesters rather than semesters.

Semester 1 will be referred to as the Autumn Trimester
Semester 2 will be referred to as the Spring Trimester
Semester 3 will be referred to as the Summer Trimester

Note: the majority of programmes in UCD run over the Autumn and Spring Trimesters.



Online Registration

Undergraduate and Graduate Taught students** - check your UCD Connect email for confirmation of your Start Time for module registration. Your Start Time is open-ended so you can begin your registration any time from the date/time confirmed in the email.

***If you missed your chance to book your Start Time, don't worry. One will be allocated to you and confirmation sent to your UCD email.*

Undergraduate Stage 1 Repeat students will be allocated a Start Time for module registration. You can check your UCD Connect email on 29 August (from 2.00pm) for confirmation. You will begin module registration on 30 or 31 August (depending on your Start Time).

Online registration for **Graduate Research students** opens on 15 August 2019.

All students must go online to confirm their registration to their programme. To do this, log into [SISWeb](#) and click on **My Registration**.
[This quick video shows you how.](#)

Please keep an eye on your UCD Connect email for updates.

[Read more](#)



Choosing your Elective modules (Undergraduates)

Check out the choices available when selecting your [Elective modules](#). There are a number of [Structured Electives](#) available, as well as exciting [Discovery modules](#) that you can choose as Electives.

[Read more](#)



Paying your Fees

Check the [fee payment dates and what you need to pay](#) for 2019/20.

Online payments can be made through your [SISWeb](#) account. [Other payment options](#) are also available.

Fees for **undergraduate students** will be charged on a modular basis. This means that as you select or drop modules, your fee charges will change accordingly. Check your fee account on a regular basis to ensure that you have met your fee payment requirements.

To **complete your online grant application or track its progress**, visit the [SUSI website](#).

Please note

If you still owe fees from 2018/19, it may affect the following:

- Access to examination results (including transcripts and statements)
- Registration for 2019/20
- Graduation/conferring if you are completing
- Admission to a new programme in UCD

[Read more](#)



Module Repeats/Resits Registration

When online registration opens for you during August, you will be able to **register to any module repeats/resits through the Repeats** page in Online Registration. You will be able to register to any WL/WX modules as well. See more on the [Repeats/Resits web page](#).

[Read more](#)



Withdrawal

From 2019/20 onwards you can withdraw from a module before the end of week 12 of a trimester, or before the last day of teaching in a trimester, with no academic remediation implications. **Potential progression issues may arise should you withdraw from modules late within the trimester.**

If you register to take the module again this will be treated as a first attempt.

A module fee will be incurred where you withdraw from a module after week 8 of a trimester. No additional fee will apply if you retake the same module again. Substitute fees will apply where you take up an alternative module.

An automatic withdrawn grade (WN) will go onto your record should you withdraw from the module after week 8. For more information visit our [website](#).



Progression

From the academic year 2019/20 onwards you will be able to progress carrying 10 credits from the **immediately preceding Stage only**. This means that all other Stages must be completed in full before you can progress.

For example, if you were in Stage 2 in 2018/2019, you must have fully completed Stage 1 and be carrying no more than 10 credits from Stage 2 to progress to Stage 3 in 2019/2020. You can review stage progression and status within UView under the Programme Summary section.



Dates for Autumn Trimester Exams 2019/20

The Autumn Trimester exams will run from **9 - 20 December 2019**. The exams will finish at 2pm on Friday, 20 December 2019.



Thesis Submission Dates for Graduate Students

The final submission deadline for September start Graduate Research students due to complete later this summer is **6 September 2019**.

[Read more](#)

Get in Touch



Student Desk Connector



Tierney Building



@ucdstudentdesk



ucdregistry

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