

21 April 2020



UCD REGISTRY

Welcome to your Graduate Studies in UCD

Sent to:	Incoming Graduate Taught (except Smurfit) - May starts (201904 intake).
From:	UCD Registry
Type of email	Scheduled email from Targeted Communications System
First sent:	21 April 2020

Student Number:

Graduate School:

School:

Dear Student,

We are delighted that you have chosen to study at UCD. We are confident that you will find your studies with us rewarding and the academic community here enriching and supportive. UCD Registry is here to help you with information and supports on the broader services you will find in UCD.

This email will help you with what you need to do between now and the start of term.

COVID-19 Arrangements

The health and wellbeing of our students, staff and faculty is very important and UCD has special arrangements in place due to COVID-19. Advice and information can be found on the [University's dedicated COVID-19 page](#).

In line with Government and UCD guidance on COVID-19, faculty and staff are currently working remotely while the University is closed. The UCD Student Desk is available to help you through [the Connector or Hangout Chats](#).

Teaching and learning activities are currently being delivered online due to the special COVID-19 arrangements in place. You will find more information on the [UCD COVID-19 FAQ page](#). We advise that you regularly check this page for up-to-date information on the University's approach to teaching and learning during the COVID pandemic.

Please click on the links below for information about:

- [Online Registration](#)
- [Fees/Grants](#)
- [Obtaining your UCD Student Card \(UCARD\)](#)
- [Information for International Students](#)

- [IT Services](#) - (Click on Support Services)
- [Library Services](#)
- [Student Welfare](#)
- [UCD Online Students](#)
- [Graduate Taught/Graduate Research Checklist](#)
- [UCD Student Email Protocol](#)
- [UCD Jargon Buster](#)
- [UCD Office of Research Ethics](#)

UCD Connect

The information below will explain how to access online services such as email and online registration through UCD Connect.

What is UCD Connect?

[UCD Connect](#) provides access to online services such as your official UCD student email account and Google calendar. You can also access online registration, via the SISWeb icon, where you must confirm your registration for the academic year.

You will need to use your student **UCD Connect username and password** to access these services.

If you have any queries about your UCD Connect email account please contact ithelpdesk@ucd.ie for assistance.

What is my student UCD Connect username and password?

- **Your username** is your UCD student number (see above)
- **Your password:**
 - If you created an Online Applications password during the application process, please use that
 - If you have not logged into SISWeb (or Online Applications) before, your password is your date of birth (in the format ddmmyy). For your own security, make sure you change that password by using the [Change Password tool](#) in UCD Connect
 - If you already have a student UCD Connect account, please use those login details

How do I access my UCD Connect student email account

Your personalised UCD Connect email address will be used for official UCD correspondence so please make sure that you check it regularly.

- To access your **UCD Connect email account**, go to www.ucd.ie/connect
- Click on the **Mail** icon and choose **Student(@ucdconnect.ie)**.
- Enter your **UCD Connect username and password**.

How do I confirm my Registration?

- To access **online registration**, go to www.ucd.ie/connect and click on the **SISWeb** icon.
- Enter your **UCD Connect username and password**.
- Click on the **My Registration** button to **confirm your registration** for 2019/20 and begin online registration
- A step by step guide to online registration is available on the [Current Students website](#).

Help and assistance

The [UCD Student Desk](#) can help you with queries about registration, fees, official documents and many other UCD services and supports.

If you need academic advice, your [Graduate School](#) will be able to help.

Yours sincerely,

Andrew Myler
Director of Administrative Services
UCD Registry

www.ucd.ie/registry



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