



UCD REGISTRY

Semester 2, 2018-19 Exam Arrangements

Dear :FORENAME,

I would like to draw your attention to some important information about the upcoming Semester 2 exam session.

I wish you every success in your exams.

Kind regards,

Karen McHugh
Director of Assessment
UCD Registry



Exam Timetable

The Semester 2 Exam Timetable, along with your seat number for each exam, is available on your [SISWeb](#), where your programme configuration permits. If you have a query relating to a module that doesn't appear on SISWeb, please check the [General Official Timetable PDF](#). If the module is not on the General Timetable, contact the School directly. Check your timetable carefully for each exam. Pay particular attention to the time, date and location and ensure you reach the Exam Centre at least half an hour before the exam.

Please note, if there are any disruptions to the exam session, such as severe weather, you will be contacted via your UCD email account with further information.

[Read more](#)



Exam Arrangements and Supports

In advance of the exams, you may find the following useful:

- [Past Exam Question Papers](#): which are available through SISWeb.
- [Exam Arrangements](#): including transport options and directions to the exam centres.
- [Exam Dates for 2018-19](#)
- [UCD Disability Support](#)
- [Temporary Exam Support](#): for students requiring exam supports due to recent injury or illness only.
- [Extenuating Circumstances](#): If you are prevented from attending an exam due to unforeseen circumstances, please refer to the Extenuating Circumstances Policy and contact your Module Coordinator/School.

[Read more](#)



Exam Regulations

Know your [Exam Regulations](#), in particular the following:

- You must be in possession of your UCD Student Card (UCARD) in the Exam Centre. Failure to produce your UCARD may result in a fine being applied to your account.
- If you are found attempting to use your mobile phone or any other electronic device (including smart watches) in the Exam Hall – which includes having the device turned on in the Exam Hall – it constitutes a major breach of the UCD Examination Regulations and is liable to disciplinary procedures and serious penalties.
- No unauthorised materials (e.g. books, notes, etc.) are allowed in the Exam Centres. If you are found in possession of unauthorised materials, you may be subject to disciplinary action.

All exam materials, including your Exam Question Paper, Exam Script/Answer Book and any exam notes must be handed up to an invigilator and signed off by you to confirm that they were submitted for assessment.

[Read more](#)



assessment@ucd.ie



[Tierney Building](#)



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