Subject: Welcome to your Graduate Studies in UCD.

Sent to: Incoming January Start Graduate Taught students (except Smurfit).

Date first sent: Wednesday, 17 December 2025

Clárlann UCD | UCD Registry

Student Number: :STUDENTID
College: :COLLEGE
School: :SCHOOL

Dear :STUDENTNAME,

We are delighted that you have chosen to study at UCD. We are confident you will find your studies with us rewarding and the academic community here enriching and supportive. UCD Registry is here to help you with information and support on the broader services you will find in UCD.

The Spring Teaching Term for 2025/26 begins on Monday, 19 January 2026. Check the Key Dates page for details.

This email will help you with what you need to do to get started.

Please click on the links below for information about:

- Online Registration
- Fees/Grants

- [Orientation](#)
- [Obtaining your UCD Student Card (UCARD)](#)
- [Information for International Students](#)
- [IT Services](#) - (under Support Services)
- [Library Services](#)
- [Student Welfare](#) (under Support Services)
- [UCD Online Students](#)
- [UCD Student Email Protocol](#)
- [UCD Jargon Buster](#)
- [UCD Office of Research Ethics](#)
- [UCD Registry How-To Video Guides](#)

UCD IT Systems

The information below will explain how to access online services such as email and online registration through UCD Connect.

What is UCD Connect?

[UCD Connect](#) provides access to online services such as your official UCD student email account, Google calendar and Brightspace. You can also access online registration, via the SISWeb icon, where you must confirm your registration for the academic year.

When looking for a particular online service in [UCD Connect](#) for the first time, go to the **Show me** box and select **Student Applications** to narrow the search.

Once you click on the appropriate icon, it will appear in the **My Recent Applications** list at the top of the page.

You will need to use your student **UCD Connect email address and password** to access services such as Brightspace, SISWeb, Gmail.

If you have any queries about your UCD Connect login details or your email account, please contact the [IT Support Hub](#) for assistance.

Useful Guides

- [When do I receive my new Student Connect IT account?](#)

- [How to login to UCD IT Systems.](#)

How do I access my UCD Connect student email account?

Your personalised UCD Connect email address will be used for official UCD correspondence so please make sure that you check it regularly.

- To access your **UCD Connect email account**, go to www.ucd.ie/connect

- Click on the **Gmail for Students** icon and and choose **Current Student**.

- Enter your student **UCD Connect email address and password** when asked.

How do I access SISWeb?

- Go to www.ucd.ie/connect and click on the **SISWeb** icon.

- Click on the **Log in with UCD Connect** button and choose **Current Student**.

- Then enter your student **UCD Connect email address and password** when asked to sign in.

How do I confirm my Registration?

- To access **online registration**, go to www.ucd.ie/connect and click on the **SISWeb** icon.

- Click on the **Log in with UCD Connect** button and choose **Current Student**.

- Then enter your student **UCD Connect email address and password when asked** to sign in.

- Click on the **My Registration** button to **confirm your registration** for 2025/26 and begin online registration.

If you need to register to modules online, you can do this between Friday, 09 January and Friday, 06 February 2026.
Check the [Key Dates](#) page for the specific details for your College.

Useful Guides

- [How to Log in to UCD IT Systems](#) video.

- Watch the [How to Confirm Registration and access the My Registration page](#)video.

- Watch the [How to Register to Core & Option Modules](#)video.

- A step-by-step guide to online registration is available on the [Current Students website.](#)

Help and assistance

The UCD Student Desk can help you with queries about registration, fees, official documents and many other UCD services and supports. We are available via our [Student Desk Connector](#).

If you need academic advice, your [School or College Office](#) will be able to help.

Yours sincerely,

Kate Griffin
Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations
Clárlann UCD | UCD Registry
[www.ucd.ie/students](#)