



Clárann UCD | UCD Registry

Reminder to register to your programme for 2024/25

Dear Student,

We note from our records that you have not yet confirmed registration for the current academic year 2024/25.

If you are undertaking your studies with UCD you must register to your programme via SISWeb.

Confirm your registration by **5.00 pm on Friday, 09 May 2025** to avoid your student record being deactivated. You will lose access to your UCD IT Account if your record is deactivated.

What you need to do

- Log into **SISWeb** (using your UCD Connect login details).
- Click on **My Registration** to confirm your registration.
Watch the [How to Confirm Registration and access the My Registration Page](#) video.
- If you need to register to modules contact your [School or College Office](#).

Please note

- If you have not yet paid your fees for 2024/25, you should still register to your programme immediately and pay your fees online as soon as possible. If you cannot pay online, you may use one of the [other payment options](#) available.
- If you owe fees from 2023/24, you may need to pay them before you can register for 2024/25.
- If you are experiencing financial or other issues, you may wish to speak with your [Student Adviser](#) before doing anything. Please do this as soon as possible.
- If you are taking a leave of absence during 2024/25, contact your [School or College Office](#) if you have not already done so.
- If you have withdrawn from UCD, please make sure you have informed your [School or College Office](#) if you have not already done so.

If you need further help, contact your [School or College Office](#).

Assistance is also available at the [Student Desk](#).

Kind regards,

Unnikrishnan Brijitha Madhavan
Student Records Manager

Clárúchán na Mac Léinn, Táillí agus Oibríochtaí Sonraí | Student Registration, Fees and Data
Operations
Clárlann UCD | UCD Registry

This email was sent by [UCD Registry](#)