

29 June 2023



UCD REGISTRY Clárann UCD

Returning from a Leave of Absence - September 2023

Student Number :99999999

Dear Student,

Our records show that you are currently on a leave of absence from UCD. If you are due back in September 2023, this email will help you with what you need to do to get ready.

What you need to do:

- Get support and advice
- Check your teaching and learning arrangements
- Complete your registration
- Pay your fees
- Reactivate/Get your UCARD
- Stay connected

Please make sure that you check your UCD Connect email regularly throughout the academic year so that you do not miss important updates from the University.

Wishing you every success with your studies this year.

Kind regards,

Kate Griffin

Director of Customer and Curriculum Operations | Stiúrtóir Oibríochtaí Custaiméirí & Curaclaim

UCD Registry | Clárann UCD



Support and Advice

As you are returning to your programme after a period of absence, you should contact your [College or School Office](#) for advice and programme support.

Other supports you can access include the [UCD Student Advisers](#) and [Student Health Services](#). There is a full list of the support available to you on the [Current Students website](#).

If you decide not to return and would like to either extend your leave of absence or withdraw from the University, please speak with your College or School Office as soon as possible. There is more [information and advice about leave of absence](#) on the web.

[Read more](#)



Teaching and Learning Arrangements for 2023/24

The Autumn teaching term will begin on Monday, 11 September 2023 (except for incoming Stage 1 Undergraduates). Check the [2023/24 Term Dates](#) for more details.

[Read more](#)



Online Registration

Online registration will open from mid-August. Specific dates for your programme/stage will be published shortly on the [key dates page](#). You will have a **Registration Start Time** allocated to you so keep an eye on your UCD Connect email from early/mid-August for the details.

When online registration opens for you, please log into [SISWeb](#) and click on **My Registration** to confirm your registration for 2023/24.

[Read more](#)



Paying your fees

Fees for the 2023/24 academic year have not yet been applied to continuing students' accounts.

You will see a breakdown of your 2023/24 fees in your [SISWeb](#) account when online registration opens for you. The amount of fees charged will depend on whether you have an [EU](#) or [non-EU](#) fee status.

[Read more](#)



Student Card (UCARD)

Your Student Card (UCARD) for your current programme will be reactivated for 2023/24 once you have confirmed your registration.

If you need a new UCARD, please contact the [UCARD Bureau](#).

[Read more](#)



Stay connected

There are a number of ways you can keep up with what's happening in UCD:

- Check your **UCD Connect email** regularly
- Read the **UCD student update email**
- Check out the **Current Students website**
- Keep an eye on the **key dates page**
- Check out the UCD Student Desk **Ask Us page** for how to contact us

[Get in Touch](#)



[Student Desk Connector](#)



[Tierney Building](#)

This is an automated message. Please do not respond to this email. Click on the links above to contact us.

This email was sent by UCD Registry