



Dear Student,

Congratulations on your success!

The President, Professor Orla Feely looks forward to meeting you at the forthcoming conferring ceremony.

The ceremony will take place on Wed, 13 December 2023 @ 5 pm in the O'Reilly Hall, UCD Belfield campus and will be followed by a reception in the Gerard Manley Hopkins Building (Main Restaurant).

What you need to do

- **Confirm your attendance or absence** to the conferring ceremony by using the [SISWeb link](#) before the deadline Wednesday 29 November 2023.
- Once accepted, **download and print your car pass** from your personalised conferring information pack using the [SISWeb link](#).

This pack will contain information about your conferring ceremony, car pass and details about hiring/collecting academic robes.

- If you cannot attend your ceremony, you will be conferred 'in absentia' and your scroll will be posted to you afterwards. Read more about [graduating in absentia](#)

What you need to know

Tickets for Guests:

- On the day of your conferring, check in at the Registration Desk, Conservatory, UCD O'Reilly Hall where you will be given 2 tickets for your guests. The Registration Desk will be open 75 minutes before the start of your ceremony.
- Please note that while children are allowed to attend the conferring ceremony, they will count as part of your 2 allocated guest tickets (not in addition). *Due to stringent health and safety guidelines, there will be absolutely no exceptions made to the 2 guest ticket allocations.*
- The ceremony will be live-streamed, and the link will be available on our website before the ceremony. Please note that while there will not be a dedicated area to watch the live stream on campus during the ceremony, there are plenty of comfortable places nearby to sit and watch it on a mobile device.

Robe Hire

- **Phelan Conan Limited** are the Official Robemakers of the University - you should book and pre-pay for your gown and hood online at www.phelanconan.com.
- The deadline to book your gown is Wednesday 29 November 2023
- Your gown can be collected from Phelan Conan, O'Brien Science Centre on the evening before or the day of your conferring ceremony.
- Please download your conferring information pack for the details of the times using the [SISWeb link](#).

Photography

- Lafayette Photography will have a studio photography service on the Lower Ground Floor, Main Restaurant (Gerard Manley Hopkins Building).
- It is advisable to pre-book your photography online at www.lafayette.ie through the 'Graduation Photography' section. Online bookings will close at midnight before your graduation.
- Lafayette is open 2 hours before your ceremony and you can have your photographs taken before or after your ceremony. You do not need your scroll for your photograph as a prop will be provided.

Alumni

- After you graduate, please stay in touch with UCD and your fellow alumni through the [UCD Alumni Network](#).
- You can connect with classmates, link up with UCD graduates across the globe, meet a mentor, discover exclusive benefits, and expand your professional networks. No matter where you go in the world from here, get connected and stay connected with the UCD community!

Please refer to the [Conferring Unit Website](#) for further information.

This email is unique to you, please do not share it with any other student.

Best wishes,

Imelda Delap
Conferring Unit Manager

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