

18 December 2025



Clárann UCD | UCD Registry

Important information for the Start of Term

Student Number 99999999

Dear Student,

I would like to welcome you to the 2025/26 academic year.

The Spring Trimester Teaching Term begins on Monday, 19 January 2026.

This email contains important information to get you organised for the year ahead:

- Complete your registration
- Student Desk supports
- Reactivate/Get your UCARD
- Fees Information
- UView (your Student Record)
- Getting to UCD
- Emails from UCD
- Stay connected

Please check your UCD Connect email regularly throughout the academic year for important updates from the University.

Wishing you every success with your studies this year.

Kind regards,

Kate Griffin



Complete your Registration

Your registration is your responsibility. It is very important that you get it right to ensure that you have access to your modules in Brightspace and that your timetable is correct.

Confirm Registration

- To access **online registration**, go to www.ucd.ie/connect and click on the **SISWeb** icon.

When looking for a particular online service in [UCD Connect](http://www.ucd.ie/connect) for the first time, go to the **Show me** box and select **Student Applications** to narrow the search. Once you click on the appropriate icon, it will appear in the **My Recent Applications** list at the top of the page.

- Click on Log into UCD Connect and choose **Current Student**.
- Enter your student **UCD Connect email and password** when asked.
- Click on the **My Registration** button to **confirm your registration** for 2025/26 and begin online registration.
- Please confirm your registration by Saturday, 31 January 2026.

Video guide:

- [How to Log in to UCD IT Services](#)
- [How to Confirm Your Registration](#)

Module Registration

If you need to **register to modules online**, you can do this via SISWeb **from Friday, 09 January until 5 pm, Friday, 06 February 2026**. Check the [key dates page](#) for specific details for your College.

If online module registration is not available for your Programme, your [School or College Office](#) will help with module registration.

Guides to online module registration are available on the [Current Students website](#).

[Read more](#)



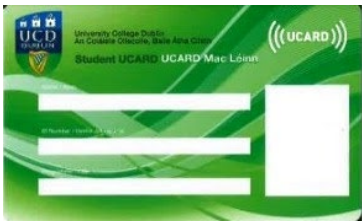
Student Desk Supports

The Student Desk is here to help you. Check out our [Ask Us page](#) for current services.

You will also find useful information on our [FAQs page](#).

Watch the [Roles of the College Office/Student Advisers/Student Desk video](#).

[Read more](#)



Reactivate/Get your UCARD

Your Student Card (UCARD) for your current programme will be reactivated for 2025/26 once you have confirmed your registration.

If you need a new UCARD, please contact the [UCARD Bureau](#).

[Read more](#)



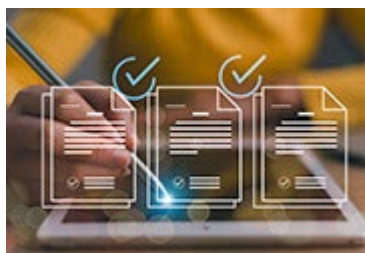
Fees Information

You will see a breakdown of your 2025/26 fees in your [SISWeb](#) account when online registration opens for you. The amount of fees charged will depend on whether you have

an [EU](#) or [non-EU](#) fee status.

Check the [fee payment deadlines](#).

[Read more](#)



UView (your Student Record)

UView allows you to check information such as your Programme history, contact information, module registration, GPA and grades.

You can view your student record in SISWeb at any point. Do this by logging into SISWeb using your UCD student email address and password. Click on the Registration, Fees & Assessment tab and select UView in the menu list.

Watch the [UView explained video](#).

[Read more](#)



Getting to UCD

The Belfield campus is well served by public transport including [buses](#) and [trains](#). There is also limited [parking](#) available.

The [UCD Michael Smurfit Graduate Business School](#) is also accessible by public transport and car.

Read the [UCD Commuting Guide](#) for more information.

[Read more](#)



Emails From UCD

The University uses email as an official means of communication with students and provides a UCD Connect email to each student for this purpose.

What you need to know

In addition to the UCD Connect email, communications will also be sent to the personal email account for all students who have provided a non-UCD Connect account.

What you need to do

Log into SISWeb and click on My Registration. Look for the My Profile link and check that your Email Preferences are up to date. If you don't want UCD to use your personal email address, you can change the setting.

Please note

Your UCD Connect email address remains the main point of contact for all communications.

[Read more](#)



Stay Connected

There are a number of ways you can keep up with what's happening in UCD:

- Check your [UCD Connect email](#) regularly.
- Check out the [Current Students website](#).
- Read the [UCD Student Email Updates](#).
- Keep an eye on the [key dates page](#).
- Learn more about the [IT Services for students](#).

- Watch the [useful bite-sized videos](#) created by the Student Desk.
- Check out the UCD Student Desk [Ask Us page](#) for how to contact us.

This email was sent by [UCD Registry](#)
