



# UCD REGISTRY

## Welcome to UCD - 2022/23

Student Number 12345678

Hi Student,

Welcome to University College Dublin. I am delighted that you have chosen to study with us.

As you are not coming directly into first year you may not be aware of all the supports we have and where you can find them. Emails like this allow us to keep you up to date with what you need to know as the year progresses.

With the main registration season for 2022/23 underway, you will find some important information below on the following:

- Welcome and Orientation
- Student Desk Supports
- 2022/23 Academic Year
- Online Registration
- Paying Your Fees
- UCARD
- Emails from UCD
- Campus Car Parking
- Stay Connected

Please make sure that you check your UCD Connect email regularly throughout the academic year so that you do not miss important updates from the University.

Kind regards,

Kate Griffin

Director of Customer & Curriculum Operations | Stiúrtóir Oibríochtaí Custaiméirí & Curaclaim  
UCD Registry | Clárann UCD



## Welcome and Orientation

The [UCD New Students](#) part of the website will have lots of useful registration and orientation information to get you started.

Keep an eye on it for updates and make sure to check with your [College/School Office](#) for important programme information.

During your time as a UCD student, you may need extra support in your personal or academic life. UCD has a wide range of supports available. To find out more, visit the [student help web page](#).

[Read more](#)

## Student Desk Supports

The Student Desk is here to help you. Check out our [Ask Us page](#) for current services. You also find useful information on our [FAQs page](#).

[Read more](#)

## 2022/23 Academic Year

The **teaching term will begin on Monday, 12 September 2022** (except for Incoming Stage 1 Undergraduates). Check the [2022/23 Term Dates](#) for more details.

[Read more](#)

## Online Registration

Online registration opened on 17 August for the first groups of students. Check your UCD Connect email for your **allocated Registration Start Time**.

Your Start Time is open-ended so you can begin your registration any time from the date/time confirmed in the email.

Check [key dates](#) for details.

All students must go online to **confirm their registration** to their programme. To do this, log into [SISWeb](#) (enter your UCD Connect details using the **Log in via UCD Connect** button). Then click on **My Registration**. [This quick video shows you how](#).

You can also register to your Option and Elective modules where required. Read the [full step-by-step guide to online registration](#) or [watch the videos](#).

[Read more](#)



## [Paying Your Fees](#)

Check the [fee payment dates and what you need to pay](#) for 2022/23. The first fee payment deadline will be 25 September 2022.

**Online payments** can be made through your [SISWeb](#) account. [Other payment options](#) are also available.

Fees for **undergraduate students** will be charged on a modular basis. This means that as you select or drop modules, your fee charges will change accordingly. Check your fee account on a regular basis to ensure that you have met your fee payment requirements.

To **complete your online grant application or track its progress**, visit the [SUSI website](#).

[Read more](#)



## [Student Card \(UCARD\)](#)

Your UCARD is your official identification card for the duration of your programme in UCD.

You must **confirm your registration and upload a photo** so the [UCARD Bureau](#) can print your UCARD.

[Read more](#)



## [Emails from UCD](#)

The University uses email as an official means of communication with students and provides a UCD Connect email to each student for this purpose.

### **What you need to know**

In addition to the UCD Connect email, communications will also be sent to the personal email account for all students who have provided a non-UCD Connect account.

### What you need to do

Log into SISWeb and click on My Registration. Look for the My Profile link and check that your Email Preferences are up to date. If you don't want UCD to use your personal email address, you can change the setting.

### Please note

Your UCD Connect email address remains the main point of contact for all communications.

[Read more](#)



## Campus Car Parking

Permit parking will be in effect during the Autumn and Spring Trimesters. To apply for a parking permit go to the [UCD Estate Services website](#).

Limited hourly paid parking is available in designated car parks and charges apply from 8am to 5pm, Monday to Friday (excluding bank holidays) 52 weeks a year.

[Read more](#)



## Stay Connected

There are a number of ways you can keep up with what's happening in UCD:

- Check your [UCD Connect email](#) regularly
- Check out the [Current Students website](#)
- Read the [UCD Student Email Updates](#)
- Keep an eye on the [key dates page](#)
- Check out the UCD Student Desk [Ask Us page](#) for how to contact us

Get in Touch



[Student Desk Connector](#)



[Tierney Building](#)

This is an automated message. Please do not respond to this email. Click on the links above to contact us.

This email was sent by UCD Registry



This email  
has been  
sent to you  
by the UCD  
Targeted  
Communicati  
ons System  
in InfoHub